

**A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

**AUGUST 24, 2016 / 6:00 P.M.**

**AGENDA**

This meeting will be televised on Time Warner Cable Channel 10  
on Saturdays at 10:00 AM and Sundays at 5:00 PM

Next Resolution #16-14  
Next Ordinance #98

Call to Order and Roll Call

Pledge of Allegiance

Additions/Deletions to the Agenda

Public Comments

Please complete a "Request to be Heard" form prior to the start of the meeting. The public may address the Board for 3 minutes on District-related matters. Government Code prohibits the Board from taking action on matters that are not on the agenda. However, the Board may refer matters for future consideration.

1. Customer Request to Address Board on Late Fee Waiver – Account #008677-000
2. Consideration of Resolution 16-12 Adopting a Family Emergency Plan
3. Consideration of Resolution 16-13 Adopting an Emergency Response Plan
4. Appointment of Vice President
5. Consent Calendar

Matters under the Consent Calendar are to be considered routine and will be enacted in a single motion. There will be no separate discussion of these items unless the Board, staff or the public requests specific items be removed for separate discussion and action before the Board votes on the motion to adopt.

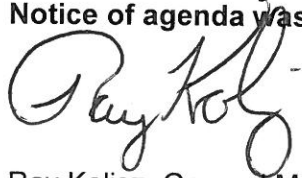
  - Minutes of the Regular Meeting held on July 27, 2016 and Minutes of a Special Meeting held on August 8, 2016
  - Audit List
6. Items Removed from the Consent Calendar for Discussion or Separate Action
7. Management Reports
  - 7.1 Operations
  - 7.2 Finance

7.3 General Manager

8. Future Agenda Items and Staff Tasks/Directors' Comments and Reports
9. Adjournment

The Board reserves the right to discuss only or take action on any item on the agenda.

**Notice of agenda was posted on or before 3:00 p.m., August 19, 2016.**



Ray Kolisz, General Manager

Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Cindy Fowlkes at (760) 367-7546 at least 48 hours before the meeting, if possible.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 72401 Hatch Road, Twentynine Palms, CA 92277. In addition, any such writing may also be posted on the District's website.

1

**TWENTYNINE PALMS WATER DISTRICT**  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935  
760.367.7546 PHONE 760.367.6612 FAX

TO: BOARD OF DIRECTORS  
DATE: AUGUST 17, 2016  
FROM: RAY KOLISZ, GENERAL MANAGER  
SUBJECT: CUSTOMER REQUEST TO ADDRESS BOARD TO WAIVE LATE FEE  
FOR ACCOUNT #008677-000

The customer of account # 008677-000 has contacted the District in regards to a late fee penalty that was applied to their account. Customer mailed the payment of \$71.91 via U.S. mail well in advance of the due date to allow adequate time for the payment to be received. The District never received the payment for this account by the due date and a late fee was applied in the amount of \$7.19 per policy of the District.

There is no current policy that allows staff to waive a late fee for a customer therefore the customer is requesting consideration from the Board to waive the late fee that was applied to their account.



**2**

**TWENTYNINE PALMS WATER DISTRICT**  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935  
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	JULY 20, 2016
FROM:	RAY KOLISZ, GENERAL MANAGER
SUBJECT:	CONSIDERATION TO APPROVE RESOLUTION 16-12 ADOPTING AN EMPLOYEE AND FAMILY EMERGENCY PLAN

**BACKGROUND**

Staff presented to the Board a Draft Employee and Family Emergency Plan (Plan) at the July 27, 2016 Board Meeting.

In the event of a declared emergency all District employees become Disaster Service Workers and must report to work. District management understands that this will be a difficult and stressful requirement for employees during an emergency and recognizes the need to address the concerns that are associated with this obligation. The purpose of this Plan is to provide supplies to the employees to help ensure the safety and well-being of their families during emergency situations. This function is an imperative element of the Emergency Response Plan in which it will allow the employee to report to work with assurance that their family is secure.

**RECOMMENDATION**

Staff recommendation is to approve Resolution 16-12 adopting an Employee and Family Emergency Plan.

## RESOLUTION 16-12

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TWENTYNINE PALMS WATER DISTRICT ADOPTING AN EMPLOYEE/FAMILY EMERGENCY PLAN

**WHEREAS**, the Twentynine Palms Water District recognizes the threat that disasters pose to people and property within our service area and have developed an Employee and Family Emergency Plan, a copy which is attached as Exhibit A;

**WHEREAS**, understanding emergency actions will reduce potential for harm to people and property from future disaster occurrences;

**WHEREAS**, all employees of the Twentynine Palms Water District are employees of Local Government; therefore all employees must report to work in the event of a disaster;

**WHEREAS**, an Employee and Family Emergency Plan will help ensure staff and families are taken care of in a disaster;

**WHEREAS**, the safety and well-being of the employees and their families in emergency situations is imperative to the function and operations of the Twentynine Palms Water District;

**WHEREAS**, it is important for staff to have peace of mind during emergencies that their family is safe;

**WHEREAS**, the Twentynine Palms Water District understands that the potential sheltering of families during an emergency will only be until the County of San Bernardino, City of Twentynine Palms, FEMA or other State or Federal entity opens an Evacuation Center. At that time family members will be moved to the Evacuation Center;

**WHEREAS**, adoption of this Resolution validates the plan and authorizes staff to carry out their responsibilities under the plan; and,

#### **NOW THEREFORE, BE IT RESOLVED THAT:**

1. The Board of Directors hereby adopts the Employee and Family Emergency Plan as a component of the Emergency Response Plan.
2. The Board of Directors hereby appoints the General Manager, or his/her successor or his/her designee to execute elements of the plan.

**PASSED, APPROVED AND ADOPTED** this 24th day of August, 2016 by the following vote:

Ayes:  
Noes:  
Abstain:  
Absent:

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Kerron E. Moore, President  
Board of Directors

Attest:

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Ray Kolisz, Board Secretary  
Twentynine Palms Water District

## EXHIBIT "A"

### TWENTYNINE PALMS WATER DISTRICT EMPLOYEE AND FAMILY EMERGENCY PLAN

The Twentynine Palms Water District, Board of Directors recognize the importance of having a plan in place, that will ensure the welfare of all the employees of the District and the welfare of all the employee's direct family members.

The safety and well-being of the employees and their families in emergency situations is imperative to the function and operations of the Twentynine Palms Water District.

In disasters, no matter the size or complexity, staff must know that their family is safe and being taken care of in order for the employee to function in his or her duties for the District. Therefore, the Board of Directors has adopted this plan as part of the Emergency Response Plan

All employees of the Twentynine Palms Water District are employees of Local Government; therefore, all employees are under California Law and are considered Disaster Service Workers. All employees must report to work in any disaster. If any employee fails to report to the nearest governmental office, the worker can be terminated

In the event Twentynine Palms Water District, the City of Twentynine Palms, the County of San Bernardino, or the State of California declares an emergency, all public employees are obligated to serve as Disaster Service Workers (DSWs). As DSWs, public employees may be assigned to perform activities which promote the protection of public health and safety or the preservation of lives and property. Disaster Service Worker requirements are designated by Government Code 3100 – 3102 and Labor Codes 3211.92 (b).

- Public employees include all state, county, city and local government employees.
- DSWs provide services and aid during a declared emergency, disaster or catastrophic event.
- At any time during a declared emergency you are required to report to work and you may be assigned to disaster service work.
- As a DSW, you may be assigned to locations and duties outside of your normal job responsibilities.

The government code is recited below:

*"3100. It is hereby declared that the protection of the health and safety and preservation of the lives and property of the people of the state from the effects of natural, manmade, or war-caused emergencies which result in conditions of disaster or in extreme peril to life, property, and resources is of paramount state importance requiring the responsible efforts of public and private agencies and individual citizens. In furtherance of the exercise of the police power of the state in protection of its citizens and resources, all public employees are hereby declared to be disaster service workers subject to such disaster service activities as may be assigned to them by their superiors or by law.*

*3101. For the purpose of this chapter the term "disaster service worker" includes all public employees and all volunteers in any disaster council or emergency organization accredited by the Office of Emergency Services. The term "public employees" includes all persons employed by the state or any county, city, city and county, state agency or public district, excluding aliens legally employed.*

*3102. (a) All disaster service workers shall, before they enter upon the duties of their employment, take and subscribe to the oath or affirmation required by this chapter.*

*(b) In the case of intermittent, temporary, emergency or successive employments, then in the discretion of the employing agency, an oath taken and subscribed as required by this chapter shall be effective for the purposes of this chapter for all successive periods of employment which commence within one calendar year from the date of that subscription.*

*(c) Notwithstanding subdivision (b), the oath taken and subscribed by a person who is a member of an emergency organization sanctioned by a state agency or an accredited disaster council, whose members are duly enrolled or registered with the Office of Emergency Services, or any accredited disaster council of any political subdivision, shall be effective for the period the person remains a member with that organization".*

Therefore, the Board of Directors hereby declares the following items will be put in place for all employees of the Twentynine Palms water District:

- All employees shall contact their supervisor in the event of a disaster. All employees are to report to the District's main office, if phone contact is not available, if the main office is not functional, all employees are to report to the Fluoride Removal Plant.
- District staff is to ensure that there are supplies, i.e. Food, water, sanitary facilities, sleeping area's that can support the families of employees for 3 to 7 days.
- If an employee's home is inhabitable or the employee is concerned about the wellbeing of the family, living in his/her home, the employee is instructed to bring the family to the District's Emergency Operations Center (EOC).

- The EOC staff will appoint a shelter manager to help keep families safe and keep order in the shelter.
- Once the City of Twentynine Palms, County of San Bernardino or State of California opens an evacuation Center, all families will be moved to the evacuation center.
- If an emergency happens during normal business hours, employees are to remain at work. The District's Emergency Operations Center will release employees to ensure the safety of the employee's families living in the employee's household.
- All District staff will be supplied with a take home "Family Emergency Kit" which will support a family of 4 for 72 hours. These kits will include but not limited to the following items:

- 4 survival blankets
- 4 ponchos
- First aid kit (107 piece)
- Leather work gloves
- 4 goggles
- 4 NIOSH N-95 dust masks
- Multi-function tool with pliers
- 12-hour emergency snap lights
- Emergency power station: four-function hand-crank unit that features a flashlight, AM/FM radio, cell phone charger and personal alarm
- Emergency whistle
- Emergency communication plan
- Duct tape (10 yards)
- Bio hazard bags
- Food and water for 4 people
- Waterproof matches

Family emergency kits are to be signed out by each employee. Each kit will remain the property of the Twentynine Palms Water District and are to be surrendered to the District upon termination of employment from the District.

The kits are for emergency purposes only. Any items used in non-emergency events will be billed to the employee.

Through training and education employees will be encouraged to also have the following items supplied at their own cost:

- Extra pair of eyeglasses
- Comfortable shoes
- Extra medications
- List of medications
- Potable water, a minimum of one gallon per person for day 7 days

- Family size tent
- Extra clothing (warm)
- Some cash
- Keep propane BBQ tank ½ full
- 20 hour candle
- Gas shut off tool
- Toothbrush and toothpaste
- Sanitary napkins
- Wet wipes
- Pet food



**3**

**TWENTYNINE PALMS WATER DISTRICT**  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935  
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	AUGUST 17, 2016
FROM:	RAY KOLISZ, GENERAL MANAGER
SUBJECT:	CONSIDERATON TO ADOPT RESOLUTION 16-13, ADOPTING THE TWENTYNINE PALMS WATER DISTRICT'S EMERGENCY RESPONSE PLAN

**BACKGROUND\DISCUSSION**

An Emergency Response Plan (ERP) is a key document that will guide an agency through different emergency situations. Having an effective plan that meets regulatory guidelines not only prepares staff to deal with emergencies but also allows an agency to be eligible for reimbursement of funds used during an emergency.

The ERP is a requirement of the Federal Emergency Management Agency (FEMA) and California Office of Emergency Services (CalOES) through several Presidential Directives, the National Preparedness Plan, and the State of California through the Emergency Services Act.

In a review of the District's current ERP it was determined that it did not meet requirements of the National Incident Management System (NIMS), the Standardized Emergency Management System (SEMS) and did not follow the American Water Works Association (AWWA) G-440 Plan which outlines emergency preparedness practices.

The District has been working with Sierra West Consultants to make updates and revisions to the District's ERP to meet the necessary requirements of and adequate plan. An effective ERP will provide guidance to the District during emergency events and through comprehensive and continued training to staff be better prepared to deal with these emergencies.

**RECOMMENDATION**

To approve Resolution 16-13 adopting the Twentynine Palms Water District's Emergency Response Plan.

**RESOLUTION NO. 16-13**

**A RESOLUTION OF THE TWENTYNINE PALMS WATER DISTRICT BOARD OF DIRECTORS ADOPTING AN EMERGENCY RESPONSE PLAN**

**WHEREAS**, the Twentynine Palms Water District is committed to protect the constituents of the District from potential harm from natural and human caused disasters or emergencies;

**WHEREAS**, the preservation of life, property, and the environment is an inherent responsibility of local, state and federal government;

**WHEREAS**, it is imperative the District plan and prepare for an effective and timely response and recovery effort, when emergencies and disasters occur;

**WHEREAS**, the Department of Homeland Security and the California Governor's Office of Emergency Services (OES) require that all governmental entities within the state operate under a Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS) approved Emergency Response Plan (ERP);

**WHEREAS**, the Twentynine Palms Water District has developed an ERP that conforms to SEMS and NIMS;

**WHEREAS**, this ERP is an extension of the County of San Bernardino's Emergency Response Plan and the State of California Emergency Plan. It will be exercised yearly, staff will be trained as per the Training Section of the ERP and revised as necessary to meet changing conditions and requirements;

**WHEREAS**, upon adopting this Plan, the District is concurrently re-adopting the provisions of NIMS and SEMS;

**WHEREAS**, upon adoption of the 2016 ERP all other previous emergency plans are no longer valid;

**NOW, THEREFORE BE IT RESOLVED:**

1. The Board of Directors hereby adopts the Emergency Response Plan.
2. The Twentynine Palms Water District Board of Directors gives its full support to this plan and urges staff, employees to collectively to do their share in the emergency effort.

**PASSED, APPROVED AND ADPOTED** this 24<sup>th</sup> day of August, 2016 by the following vote:

Ayes:  
Noes:  
Abstain:  
Absent:

---

Kerron E. Moore, President  
Board of Directors

Attest:

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Ray Kolisz, Board Secretary  
Twentynine Palms Water District

**4**

**NO  
MATERIAL  
PROVIDED**

**5**

**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

**JULY 27, 2016 / 6:00 P.M.**

Call to Order and Roll Call

President Moore called the meeting to order at 6:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Carol Giannini, Suzi Horn, Sam Moore, and Roger Shinaver. Director Chancey Chambers was absent. Also present were General Manager Ray Kolisz, Financial Consultant Cindy Byerrum, and District Secretary Cindy Fowlkes.

Pledge of Allegiance

Director Moore led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

Deputy Chief Jim Johnstone, of San Bernardino County Fire Department, honored the Board's leadership of the Twentynine Palms Fire Department and presented them with a plaque of the County's commitment to serve the community.

Director Moore read Director Chambers resignation, effective July 27, 2016. Mr. Chambers was honored to serve the community and work with District staff.

1. Presentation to the Board from Morongo Basin Conservation Association  
Ms. Claudia Sall thanked the Board for supporting the 6<sup>th</sup> annual Desert-Wise Landscape Tour. The event was expanded to two days with over 300 attending. The first place essay by C. Reed was read aloud.

Marina West's comments were read aloud by Ray Kolisz. As secretary of the Morongo Basin Conservation Association, Ms. West appreciates the District's participation.

2. Approval of Resolution 16-11 Commending Jim Thompson for Distinguished Public Service  
Director Horn made a motion to approve Resolution 16-11 commending Jim Thompson for distinguished public service, seconded by Director Shinaver and approved by the following roll call vote:

Ayes:	Directors Giannini, Horn, Shinaver, and Moore
Noes:	None
Abstain:	None
Absent:	None

3. Review Proposals and Award Bid to Purchase Two 2017 Ford F-250 Trucks  
Director Horn made a motion to approve the purchase of two 2017 F-250 trucks from Fiesta Ford in the amount of \$49,339.28, seconded by Director Giannini and approved by the following roll call vote:

Ayes: Directors Giannini, Horn, Shinaver, and Moore  
Noes: None  
Abstain: None  
Absent: None

4. Approval of General Manager Employment Agreement

Director Giannini made a motion to approve the General Manager employment agreement for Ray Kolisz, seconded by Director Horn and approved by the following roll call vote:

Ayes: Directors Giannini, Horn, Shinaver, and Moore  
Noes: None  
Abstain: None  
Absent: None

5. Approve Director(s) to Attend ACWA/JPIA and ACWA Fall Conferences (November 28 through December 2, 2016) and Attend CSDA Annual Conference (October 10 through October 13) and to Provide Daily Meeting Stipend

Director Moore made a motion for Directors Giannini and Horn to attend the CSDA Annual Conference, seconded by Director Shinaver and approved unanimously.

6. Discussion of Establishing an Employee Recognition Policy

At the Board's request, the item was placed on the agenda for discussion. There currently isn't a policy of recognition in place. The Board would like staff to develop a policy recognizing five year increments as well as staff certifications.

7. Discussion of Draft Employee and Family Emergency Plan

Under California law, all employees of local governments must report to work, in any disaster, becoming disaster service workers. As an element of the Emergency Response Plan, an Employee and Family Emergency Plan would provide supplies to each employee allowing the employee to report to work with assurance that their family is secure during emergency situations.

The Board was in agreement to bring back the plan with supply recommendations.

8. Consent Calendar

- Minutes of a Regular Meeting held on June 22, 2016 and Minutes of a Regular Fire Department Meeting held on June 22, 2016
- Audit List

Director Horn moved to approve the Consent Calendar, seconded by Director Shinaver, and approved unanimously.

9. Items Removed from the Consent Calendar for Discussion or Separate Action  
None

10. Management Reports

10.1 Operations

The District responded to 27 Underground Service Alerts, had 1 water main leak, 0 water meter leaks, 0 service line leaks, 1 fire hydrant repair, performed 2 customer pressure checks, replaced 14 meters, replaced 6 customer gate valves, and installed 2 new services. Water quality levels were normal for the



month. Water production was down 13% as compared to the same month in 2013. Treatment Plant loss was reduced from 3% to 1.6%. The District is awaiting response from the State Water Resource Control Board after submitting the District's "stress test" as formulated by the State Water Resource Control Board.

10.2 Finance

Ms. Byerrum reported that a recommendation to open an OPEB Trust will be brought to the Board. The transition to Pacific Western is going smoothly. The Audit will be conducted in September. The District is at 92% for water sales and expenses. A final closeout will be done for the Fire Department.

10.3 General Manager

Mr. Kolisz reported the District's Chromium 6 Compliance Plan was submitted and accepted by the State Water Resource Control Board. The public will be notified in accordance to compliance regulations. The Emergency Response Plant will be brought to the Board for approval next month. Pond 3 construction is completed. Directors Horn and Giannini were presented with Certificates of Completion for attending the CSDA Leadership Academy.

11. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

Director Moore informed County Fire that the ponds at the Treatment Plant cannot be used to draft water by helicopter as damage to the ponds' liner can occur.

Director Giannini would like to see employees recognized for going above and beyond their duties.

12. Adjournment

On motion by Director Shinaver, seconded by Director Giannini, and approved by the Board, the meeting was adjourned at 6:50 p.m.

\_\_\_\_\_  
Kerron E. Moore, President  
Board of Directors

Attest:

\_\_\_\_\_  
Ray Kolisz, Board Secretary  
Twentynine Palms Water District

**MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

**AUGUST 8, 2016 / 5:00 P.M.**

Call to Order and Roll Call

President Moore called the meeting to order at 5:00 p.m., 72401 Hatch Road, Twentynine Palms, California. Those responding to roll call were Directors Carol Giannini, Suzi Horn, Sam Moore, and Roger Shinaver. Also present were General Manager Ray Kolisz and District Secretary Cindy Fowlkes. Financial Consultant Cindy Byerrum was absent.

Pledge of Allegiance

Director Moore led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Consider Taking Action to Fill Board Vacancy

The Board was advised that the vacancy must be filled within 60 days of the effective date of Director Chambers' resignation. The Board may choose to hold a Special Election or appoint a Director in lieu of an election.

Director Giannini made a motion to make the appointment at a Special Meeting to be held on September 7, 2016 at 6:00 p.m., seconded by Director Horn, and approved by the following roll call vote:

Ayes:	Directors Giannini, Horn, Shinaver, and Moore
Noes:	None
Abstain:	None
Absent:	None

2. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

None

3. Adjournment

On motion by Director Shinaver, seconded by Director Horn, and approved by the Board, the meeting was adjourned at 5:08 p.m.

\_\_\_\_\_  
Kerron E. Moore, President  
Board of Directors

Attest:

\_\_\_\_\_  
Ray Kolisz, Board Secretary  
Twentynine Palms Water District

# Twentynine Palms Water District

Check Date Range: 7/1/2016 thru 7/31/2016

Ck No	Ck Date	Payable To	Ck Amt	Ck Detail	GL Acct No	Description
5528	07/05/2016	Customer Refund	14.82	14.82	100-000-0000-2000	Refund Check
5529	07/05/2016	Customer Refund	54.61	54.61	100-000-0000-2000	Refund Check
5530	07/05/2016	Ansafone Contact Centers	118.41	118.41	100-160-0000-5406	Answering Service
5531	07/05/2016	Autozone Inc.	6.97	6.97	100-130-0000-5222	Fuses (Shop Supplies)
5532	07/05/2016	Customer Refund	29.67	29.67	100-000-0000-2000	Refund Check
5533	07/05/2016	Beyond Software Solutions	1,920.00	1,560.00	100-875-0000-6001	Develop Inactive General Master Accounts Report (Computer/Techno
				300.00	100-600-0000-5406	IT Services
				60.00	100-600-0000-5406	IT Services
5534	07/05/2016	Customer Refund	59.14	59.14	100-000-0000-2000	Refund Check
5535	07/05/2016	Customer Refund	18.43	18.43	100-000-0000-2000	Refund Check
5536	07/05/2016	Customer Refund	25.96	25.96	100-000-0000-2000	Refund Check
5538	07/05/2016	Byrd Industrial Electron	4,832.58	4,832.58	100-110-0000-5225	ScadaPack 32,Batteries,Training
5539	07/05/2016	Calpers	10,813.09	6,063.80	100-310-0000-5162	Retirement 6/5/16 - 6/18/16
				425.70	100-310-0000-5162	Retirement 6/5/16 - 6/18/16
				427.42	100-310-0000-5166	Retirement 6/5/16 - 6/18/16
5540	07/05/2016	Carquest Auto Parts	77.37	77.37	100-130-0000-5222	MERCON LV ATF (Shop Supplies)
5541	07/05/2016	Customer Refund	32.02	32.02	100-000-0000-2000	Refund Check
5542	07/05/2016	Centurylink Business Services	12.63	12.63	100-600-0000-5203	Hatch
5543	07/05/2016	Customer Refund	37.65	37.65	100-000-0000-2000	Refund Check
5544	07/05/2016	County Of San Bernardino	68.93	68.93	100-150-0000-5406	Treatment Plant Waste
5545	07/05/2016	Customer Refund	59.50	59.50	100-000-0000-2000	Refund Check
5546	07/05/2016	Desert Hardware	3.57	3.57	100-130-0000-5222	Misc. Parts
5547	07/05/2016	Customer Refund	59.50	59.50	100-000-0000-2000	Refund Check
5548	07/05/2016	Customer Refund	27.20	27.20	100-000-0000-2000	Refund Check
5550	07/05/2016	Fairfield Line Inc.	617.95	310.54	100-130-0000-5226	Leateher Gloves. ( L )
				281.88	100-130-0000-5226	Leateher Gloves. ( XL)
				22.03	100-130-0000-5226	Cotton Gloves. ( L )
				3.50	100-130-0000-5226	Shipping Insurance
5551	07/05/2016	First Bankcard Center	1,329.19	340.30	100-600-0000-5350	Droplet Stress Balls
				175.00	100-600-0000-5330	Resort at Squaw Creek - GM

# Twentynine Palms Water District

**Check Date Range:** 7/1/2016 thru 7/31/2016

				675.00	100-600-0000-5330	CSDA Leadership Summit - GM
				8.00	100-600-0000-5330	Car Wash
				16.98	100-600-0000-5301	Meeting Supplies
				13.91	100-600-0000-5330	Travel
				80.00	100-600-0000-5406	Microsoft
				20.00	100-600-0000-5406	Sec. of State
5552	07/05/2016	Customer Refund	119.68	119.68	100-600-0000-5330	Training Reimbursement
5553	07/05/2016	Frontier Communications	139.39	139.39	100-600-0000-5203	Hatch
5554	07/05/2016	Customer Refund	51.25	51.25	100-000-0000-2000	Refund Check
5555	07/05/2016	Customer Refund	48.02	48.02	100-000-0000-2000	Refund Check
5556	07/05/2016	Customer Refund	67.69	67.69	100-000-0000-2000	Refund Check
5557	07/05/2016	Customer Refund	35.02	35.02	100-000-0000-2000	Refund Check
5558	07/05/2016	Customer Refund	37.36	37.36	100-000-0000-2000	Refund Check
5559	07/05/2016	Customer Refund	64.76	64.76	100-000-0000-2000	Refund Check
5560	07/05/2016	Customer Refund	48.62	48.62	100-000-0000-2000	Refund Check
5561	07/05/2016	Customer Refund	53.51	53.51	100-000-0000-2000	Refund Check
5562	07/05/2016	Hi-Desert Publishing Co.	154.00	154.00	100-600-0000-5409	Legals Display
5563	07/05/2016	Customer Refund	46.42	46.42	100-000-0000-2000	Refund Check
5564	07/05/2016	Home Depot Credit Services	1,412.78	426.61	100-150-0000-5220	Salt (Treatment Plant)
				51.30	100-130-0000-5220	Misc Cleaning Supplies
				900.41	100-130-0000-5228	Misc Tools
5565	07/05/2016	Customer Refund	52.62	52.62	100-000-0000-2000	Refund Check
5566	07/05/2016	Inland Water Works	427.90	70.20	100-130-0000-5220	Pipe Dope. ( pint can )
				357.70	100-150-0000-5221	Flow Control Valve (Treatment Plant)
5567	07/05/2016	Kennedy/Jenks Consultants	8,516.25	8,516.25	100-800-0000-6001	Professional Services
5568	07/05/2016	Customer Refund	70.18	70.18	100-000-0000-2000	Refund Check
5569	07/05/2016	Customer Refund	55.77	55.77	100-000-0000-2000	Refund Check
5570	07/05/2016	Customer Refund	449.15	449.15	100-600-0000-5330	Mileage Reimbursement
5571	07/05/2016	Customer Refund	13.02	13.02	100-000-0000-2000	Refund Check
5572	07/05/2016	Konica Minolta Premier	474.74	318.77	100-600-0000-5223	06/01/2016 - 06/30/2016
5573	07/05/2016	Customer Refund	75.00	75.00	100-000-0000-2000	Refund Check
5574	07/05/2016	Customer Refund	35.45	35.45	100-000-0000-2000	Refund Check

# Twentynine Palms Water District

**Check Date Range:** 7/1/2016 thru 7/31/2016

5575	07/05/2016	Customer Refund	45.99	45.99	100-000-0000-2000	Refund Check
5576	07/05/2016	Legend Pump & Well Service	17,000.00	5,100.00	100-850-0000-6001	Pull,Bail, Brush and Video Well#9 (Repair & Maintenance Well Re
				11,900.00	100-850-0000-6001	Retrieval of abandoned bowl assembly.Video Log Well9
5577	07/05/2016	Customer Refund	29.77	29.77	100-000-0000-2000	Refund Check
5578	07/05/2016	Customer Refund	18.87	18.87	100-000-0000-2000	Refund Check
5579	07/05/2016	Mark Speer Automotive	596.02	103.13	100-130-0000-5222	AC Service
				492.89	100-130-0000-5222	AC Service,Replace Tube Assy
5580	07/05/2016	Customer Refund	39.47	39.47	100-000-0000-2000	Refund Check
5581	07/05/2016	Mcmaster-Carr Supply Co.	496.23	328.65	100-150-0000-5220	Desiccant.
				23.62	100-150-0000-5220	Particulate Filter.
				143.96	100-150-0000-5220	Coalescing Filter.
5582	07/05/2016	Customer Refund	25.44	25.44	100-000-0000-2000	Refund Check
5584	07/05/2016	Customer Refund	30.19	30.19	100-000-0000-2000	Refund Check
5585	07/05/2016	Customer Refund	6.21	6.21	100-000-0000-2000	Refund Check
5586	07/05/2016	Customer Refund	62.13	62.13	100-000-0000-2000	Refund Check
5587	07/05/2016	Customer Refund	48.62	48.62	100-000-0000-2000	Refund Check
5588	07/05/2016	Napa Auto Parts	375.59	74.21	100-130-0000-5222	Air Reservoir
				20.69	100-130-0000-5222	Air Brake Hose Separators
				247.32	100-130-0000-5228	10 Ton Vehicle Stands (Small Tools)
				9.63	100-130-0000-5222	Presto Pin
				23.74	100-130-0000-5222	Mud Flaps
5589	07/05/2016	Customer Refund	63.96	63.96	100-000-0000-2000	Refund Check
5590	07/05/2016	Palm Springs Motors Inc.	137.75	137.75	100-130-0000-5222	Shifter Parts&Weatherstip
5591	07/05/2016	Parkhouse Tire Inc.	779.24	779.24	100-130-0000-5222	Park House Tire
5592	07/05/2016	Customer Refund	130.00	130.00	100-130-0000-5242	D4 test fee reimbursement
5593	07/05/2016	Peterson's Custom Uphol-	100.00	100.00	100-130-0000-5407	Seat Repair
5594	07/05/2016	Customer Refund	64.73	64.73	100-000-0000-2000	Refund Check
5595	07/05/2016	Customer Refund	61.77	61.77	100-000-0000-2000	Refund Check
5596	07/05/2016	Customer Refund	68.50	68.50	100-600-0000-5330	Training Reimbursement
5597	07/05/2016	Pitney Bowes	466.62	466.62	100-600-0000-5223	3100264481
5598	07/05/2016	Customer Refund	18.72	18.72	100-000-0000-2000	Refund Check
5599	07/05/2016	Prudential Overall Supply	834.60	256.31	100-130-0000-5253	Uniforms

# Twentynine Palms Water District

Check Date Range: 7/1/2016 thru 7/31/2016

				52.53	100-130-0000-5253	Uniforms
				52.53	100-130-0000-5253	Uniforms
				52.53	100-130-0000-5253	Uniforms
				167.09	100-130-0000-5253	Uniforms
				253.61	100-130-0000-5253	Uniforms
5600	07/05/2016	Customer Refund	19.50	19.50	100-000-0000-2000	Refund Check
5601	07/05/2016	S.C.E.	7,153.16	1,349.45	100-110-0000-5201	Well 6, 12
				539.83	100-110-0000-5201	Well 9, Booster 6A, 6B
				850.41	100-120-0000-5201	Booster 11A, 11B
				298.97	100-110-0000-5201	Well 15
				1,446.52	100-120-0000-5201	Booster Lupine
				959.75	100-120-0000-5201	Booster Sullivan
				760.96	100-120-0000-5201	Two Mile Booster
				49.09	100-120-0000-5201	Desert Heights Resv
				708.71	100-110-0000-5201	Well 11
5604	07/05/2016	Secretary Of State	40.00	40.00	100-600-0000-5406	Exam Fee / Notary Renewal
5605	07/05/2016	Shoplet.Com	24.62	24.62	100-600-0000-5301	Office Supplies
5606	07/05/2016	Sierra West Consultants, Inc.	7,800.00	7,800.00	100-130-0000-5405	Final Draft of Emergency Response Plan
5607	07/05/2016	Susan L. Simmons	575.00	575.00	100-600-0000-5406	Janitorial Services
5611	07/05/2016	Customer Refund	39.47	39.47	100-000-0000-2000	Refund Check
5612	07/05/2016	Customer Refund	8.63	8.63	100-000-0000-2000	Refund Check
5613	07/05/2016	Business Class Time Warner Cable	129.99	129.99	100-150-0000-5203	Plant
5614	07/05/2016	Customer Refund	35.80	35.80	100-000-0000-2000	Refund Check
5616	07/05/2016	United Cerebral Palsy Assoc.	243.42	243.42	100-160-0000-5406	Mail Production
5617	07/05/2016	Customer Refund	48.38	48.38	100-000-0000-2000	Refund Check
5618	07/05/2016	Verizon Wireless	329.88	329.88	100-600-0000-5203	Wireless
5619	07/13/2016	29 Palms Fencing	1,450.00	1,450.00	100-130-0000-5406	Repair Well #11 Fence (Police Report #201601083)
5620	07/13/2016	Acwa Joint Powers Insurance Authority	34,996.55	21,283.87	100-310-0000-5140	Health Benefits - Aug. 2016
				1,703.70	100-310-0000-5141	Health Benefits - Aug. 2016
				356.89	100-310-0000-5142	Health Benefits - Aug. 2016
				3,375.73	100-310-0000-5144	Health Benefits - Aug. 2016
5621	07/13/2016	Customer Refund	49.56	49.56	100-000-0000-2000	Refund Check



# Twentynine Palms Water District

Check Date Range: 7/1/2016 thru 7/31/2016

5622	07/13/2016	Autozone Inc.	82.57	19.14	100-130-0000-5228	Duralast Wrench Set 3pc MM Flare Nut
				43.15	100-130-0000-5222	Misc. Shop Supplies
				20.28	100-130-0000-5222	4-Wire Flat Wiring Kit/Adapter
5623	07/13/2016	Customer Refund	40.51	40.51	100-000-0000-2000	Refund Check
5624	07/13/2016	Customer Refund	48.32	48.32	100-000-0000-2000	Refund Check
5625	07/13/2016	Customer Refund	43.13	43.13	100-000-0000-2000	Refund Check
5626	07/13/2016	Bluetarp Financial Inc.	63.51	63.51	100-130-0000-5228	Pressure Washer Gun
5627	07/13/2016	Burrtec Waste & Recycling Svcs	290.28	62.88	100-150-0000-5406	Amboy
				39.40	100-600-0000-5406	Hatch
				94.00	100-600-0000-5406	Hatch
5628	07/13/2016	Calpers	11,285.73	6,353.95	100-310-0000-5162	Retirement 06/19/16 - 07/02/16
				425.45	100-310-0000-5162	Retirement 06/19/16 - 07/02/16
				446.21	100-310-0000-5166	Retirement 06/19/16 - 07/02/16
5629	07/13/2016	Customer Refund	35.51	35.51	100-000-0000-2000	Refund Check
5630	07/13/2016	Carquest Auto Parts	68.38	25.73	100-130-0000-5222	Bushing
				(46.44)	100-130-0000-5222	Credit
				66.31	100-130-0000-5222	Hose Parts
				22.78	100-130-0000-5222	Hydraulic Hose,Hose Ends
5631	07/13/2016	Chem-Tech International Inc.	15,694.61	9,942.80	100-150-0000-5211	Load of Sodium Hydroxide (Caustic Treatment Plant)
				5,751.81	100-150-0000-5211	Load of Acid (Treatment Plant)
5632	07/13/2016	Customer Refund	50.58	50.58	100-000-0000-2000	Refund Check
5633	07/13/2016	Customer Refund	12.88	12.88	100-000-0000-2000	Refund Check
5634	07/13/2016	Customer Refund	19.01	19.01	100-000-0000-2000	Refund Check
5635	07/13/2016	Customer Refund	15.70	15.70	100-000-0000-2000	Refund Check
5636	07/13/2016	Customer Refund	47.57	47.57	100-000-0000-2000	Refund Check
5637	07/13/2016	Customer Refund	26.46	26.46	100-000-0000-2000	Refund Check
5638	07/13/2016	Customer Refund	12.74	12.74	100-000-0000-2000	Refund Check
5639	07/13/2016	Desert Hardware	15.45	13.05	100-130-0000-5220	Inline filter
				2.40	100-130-0000-5220	Bushing
5640	07/13/2016	Customer Refund	57.10	57.10	100-000-0000-2000	Refund Check
5641	07/13/2016	Customer Refund	18.21	18.21	100-000-0000-2000	Refund Check
5642	07/13/2016	Franklin Truck Parts Inc.	129.66	129.66	100-130-0000-5222	Brake Valve

# Twentynine Palms Water District

**Check Date Range:** 7/1/2016 thru 7/31/2016

5643	07/13/2016	Frontier Communications	160.22	160.22	100-600-0000-5203	Hatch
5644	07/13/2016	Customer Refund	40.43	40.43	100-000-0000-2000	Refund Check
5645	07/13/2016	Garda CI West Inc.	408.13	337.85	100-600-0000-5406	Courier Service July 2016
				70.28	100-600-0000-5406	Courier Service
5646	07/13/2016	Customer Refund	57.24	57.24	100-000-0000-2000	Refund Check
5647	07/13/2016	Grainger	167.38	167.38	100-130-0000-5220	Absorbent Pads
5648	07/13/2016	Identifix	327.00	327.00	100-600-0000-5303	Identifix (Quarterly Fee)
5649	07/13/2016	Inland Water Works	3,821.70	91.80	100-000-0000-1499	Concrete Meter Box.
				43.20	100-130-0000-5220	Concrete Meter Box 2pc Lid.
				77.76	100-150-0000-5220	CV speed Repair Kit.
				16.20	100-150-0000-5220	CV speed spring.
				51.84	100-000-0000-1499	2" x 1" Galvanized Bushing.
				31.01	100-000-0000-1499	2" Galvanized Cap.
				140.40	100-000-0000-1499	1" sch 40 pvc pipe.
				1,385.10	100-000-0000-1499	3/4" Gate Valve.
				1,073.52	100-000-0000-1499	1" Gate Valve.
				259.22	100-130-0000-5220	Plastic Meter Box Lid.
				237.60	100-000-0000-1499	2" sch 40 pvc pipe.
				167.18	100-000-0000-1499	2" Brass Coupling.
				56.26	100-000-0000-1499	1" Galvanized Tee.
				29.16	100-000-0000-1499	3/4" Galvanized Coupling.
				59.83	100-000-0000-1499	1" x 12" Galvanized Nipple.
38.77	100-000-0000-1499	2" x 24" Galvanized Nipple.				
62.85	100-000-0000-1499	2" x 18" Galvanized Nipple.				
5650	07/13/2016	Customer Refund	44.58	44.58	100-000-0000-2000	Refund Check
5651	07/13/2016	Customer Refund	21.72	21.72	100-000-0000-2000	Refund Check
5653	07/13/2016	Customer Refund	35.97	35.97	100-000-0000-2000	Refund Check
5654	07/13/2016	Kennedy/Jenks Consultants	8,393.04	691.60	100-600-0000-5412	Professional Services
				3,760.60	100-800-0000-6001	Professional Services
				3,940.84	100-800-0000-6001	Professional Services
5655	07/13/2016	Customer Refund	46.49	46.49	100-000-0000-2000	Refund Check
5656	07/13/2016	Customer Refund	11.13	11.13	100-000-0000-2000	Refund Check



# Twentynine Palms Water District

Check Date Range: 7/1/2016 thru 7/31/2016

5657	07/13/2016	Ray Kolisz	382.49	382.49	100-600-0000-5330	Mileage/CSDA Academy
5658	07/13/2016	Customer Refund	3.59	3.59	100-000-0000-2000	Refund Check
5659	07/13/2016	Customer Refund	11.20	11.20	100-000-0000-2000	Refund Check
5660	07/13/2016	Customer Refund	29.53	29.53	100-000-0000-2000	Refund Check
5661	07/13/2016	Landmark Consultants, Inc.	936.00	936.00	100-800-0000-6001	Professional Services - Pond 3
5662	07/13/2016	Customer Refund	41.16	41.16	100-000-0000-2000	Refund Check
5663	07/13/2016	Customer Refund	59.73	59.73	100-000-0000-2000	Refund Check
5664	07/13/2016	Legend Pump & Well Service	4,800.00	4,800.00	100-850-0000-6001	Pull,Videolog Well#10 (Well Rehabilitation)
5665	07/13/2016	Customer Refund	31.78	31.78	100-000-0000-2000	Refund Check
5666	07/13/2016	Customer Refund	13.66	13.66	100-000-0000-2000	Refund Check
5667	07/13/2016	Mark Speer Automotive	1,424.17	107.13	100-130-0000-5222	Refridgerant
				1,317.04	100-130-0000-5222	A/C Evaporator Core Replacement
5668	07/13/2016	Customer Refund	50.58	50.58	100-000-0000-2000	Refund Check
5669	07/13/2016	Customer Refund	42.76	42.76	100-000-0000-2000	Refund Check
5670	07/13/2016	Customer Refund	60.16	60.16	100-000-0000-2000	Refund Check
5671	07/13/2016	Mcmaster-Carr Supply Co.	836.83	31.23	100-150-0000-5220	Durable Nylon Tube Fitting 1/4"
				157.31	100-150-0000-5220	Air Regulator
				9.74	100-150-0000-5220	Water Deionized 100% 1Gallon
				171.55	100-130-0000-5220	United States Flag.
				467.00	100-000-0000-1499	2 1/2 " NPT X 2 1/2" NHT Adapter.
5672	07/13/2016	Customer Refund	37.43	37.43	100-000-0000-2000	Refund Check
5673	07/13/2016	Customer Refund	19.09	19.09	100-000-0000-2000	Refund Check
5674	07/13/2016	Minolta Business Systems	56.95	55.39	100-600-0000-5223	05/23/2016-06/22/2016
5675	07/13/2016	Customer Refund	46.49	46.49	100-000-0000-2000	Refund Check
5676	07/13/2016	Napa Auto Parts	36.58	4.67	100-130-0000-5222	Metric Flange Bolt
				31.91	100-130-0000-5222	Cut off Wheel
5677	07/13/2016	Customer Refund	49.56	49.56	100-000-0000-2000	Refund Check
5678	07/13/2016	Customer Refund	32.24	32.24	100-000-0000-2000	Refund Check
5679	07/13/2016	Customer Refund	13.86	13.86	100-000-0000-2000	Refund Check
5680	07/13/2016	Palm Springs Motors Inc.	63.07	63.07	100-130-0000-5222	Cover
5681	07/13/2016	Parkhouse Tire Inc.	2,416.44	2,225.69	100-130-0000-5222	215/75R17.5 H YOK RY023 TRLRONLY 9
				15.75	100-130-0000-5222	RECYCLING FEE-NON TAXABLE

# Twentynine Palms Water District

**Check Date Range:** 7/1/2016 thru 7/31/2016

				175.00	100-130-0000-5222	17.5X6.75 10HOL BUDD 2HH STL WHL
5682	07/13/2016	Platinum Consulting Group	6,866.25	4,500.00	100-600-0000-5401	Monthly Retainer June 2016
				866.25	100-600-0000-5401	Monthly Retainer June 2016
5683	07/13/2016	Customer Refund	5.75	5.75	100-000-0000-2000	Refund Check
5684	07/13/2016	Customer Refund	12.16	12.16	100-000-0000-2000	Refund Check
5685	07/13/2016	Proforma	87.97	87.97	100-160-0000-5301	Door Hanger Bags
5686	07/13/2016	Prudential Overall Supply	399.27	107.98	100-130-0000-5253	Uniforms
				161.69	100-130-0000-5253	Uniforms
				43.20	100-130-0000-5253	Uniforms
				86.40	100-130-0000-5253	Uniforms
5687	07/13/2016	Customer Refund	34.80	34.80	100-000-0000-2000	Refund Check
5688	07/13/2016	Customer Refund	10.68	10.68	100-000-0000-2000	Refund Check
5689	07/13/2016	Customer Refund	38.24	38.24	100-000-0000-2000	Refund Check
5690	07/13/2016	Customer Refund	20.19	20.19	100-000-0000-2000	Refund Check
5691	07/13/2016	Customer Refund	43.06	43.06	100-000-0000-2000	Refund Check
5692	07/13/2016	S.C.E.	26,841.91	1,655.70	100-110-0000-5201	Well 1
				3,010.32	100-120-0000-5201	Booster TP-1 Cactus
				1,113.08	100-120-0000-5201	Booster H1N, H2S
				1,008.82	100-150-0000-5201	Plant
				100.03	100-110-0000-5201	Donnell Hill
				1,674.45	100-110-0000-5201	Well 16
				2,969.38	100-110-0000-5201	Well 14
				9,670.33	100-110-0000-5201	Well TP-1 Amboy
				28.46	100-110-0000-5201	Michels Rd.
				2,641.70	100-110-0000-5201	Well 17
				24.59	100-110-0000-5201	Well 4
				2,030.51	100-600-0000-5201	Hatch
5694	07/13/2016	San Bernardino County Assessor	6.00	6.00	100-600-0000-5406	Monthly PIMS
5695	07/13/2016	Customer Refund	19.81	19.81	100-000-0000-2000	Refund Check
5696	07/13/2016	Customer Refund	62.36	62.36	100-000-0000-2000	Refund Check
5697	07/13/2016	Shoplet.Com	209.94	137.75	100-600-0000-5301	Office Supplies
				72.19	100-600-0000-5301	Office Supplies

# Twentynine Palms Water District

**Check Date Range:** 7/1/2016 thru 7/31/2016

5698	07/13/2016	Customer Refund	7.69	7.69	100-000-0000-2000	Refund Check
5699	07/13/2016	Southern Calif. Gas Co.	42.23	1.88	100-600-0000-5202	Hatch
5700	07/13/2016	Bob Stephenson	100.00	100.00	100-610-0000-5350	Video Recording Board Meeting
5701	07/13/2016	Neal Stephenson	126.68	126.68	100-600-0000-5330	Training Course Fees
5702	07/13/2016	Customer Refund	39.45	39.45	100-000-0000-2000	Refund Check
5703	07/13/2016	Customer Refund	23.47	23.47	100-000-0000-2000	Refund Check
5704	07/13/2016	Customer Refund	12.88	12.88	100-000-0000-2000	Refund Check
5705	07/13/2016	U.S. Postal Service	100.00	100.00	100-600-0000-5302	Postage Due Account
5706	07/13/2016	Underground Service Alert	57.00	57.00	100-130-0000-5406	38 New Tickets
5707	07/13/2016	Customer Refund	26.46	26.46	100-000-0000-2000	Refund Check
5708	07/13/2016	Usa Blue Book	257.75	100.51	100-150-0000-5220	Heavy Duty Beaker 600 mL 6/PK
				157.24	100-130-0000-5220	16 oz Filled Eyewash Bottles
5709	07/13/2016	Vwr Scientific Products Corp.	337.63	337.63	100-150-0000-5220	Buffer TSAB II
5710	07/13/2016	Customer Refund	41.23	41.23	100-000-0000-2000	Refund Check
5711	07/13/2016	Customer Refund	45.69	45.69	100-000-0000-2000	Refund Check
5712	07/13/2016	Customer Refund	17.94	17.94	100-000-0000-2000	Refund Check
5713	07/13/2016	Customer Refund	57.45	57.45	100-000-0000-2000	Refund Check
5714	07/13/2016	Customer Refund	29.91	29.91	100-000-0000-2000	Refund Check
5715	07/13/2016	Yale/Chase Equipment	2,035.38	78.38	100-130-0000-5222	JC813/50026 Brake Seal
				138.58	100-130-0000-5222	JC813/50012 Brake Seal
				525.83	100-130-0000-5222	JC458/20285 Brake Counterplate-IH
				519.43	100-130-0000-5222	JC458/20353 Brake Friction Plate-IH
				694.50	100-130-0000-5222	JC450/10215 Plate Carrier
				78.66	100-130-0000-5222	JC2203/0071 Ext Circlip 60mm [1400 06
5716	07/13/2016	Customer Refund	57.17	57.17	100-000-0000-2000	Refund Check
5717	07/27/2016	Anafone Contact Centers	132.29	132.29	100-160-0000-5406	Answering Service
5718	07/27/2016	Aw Associates Inc.	550.00	550.00	100-130-0000-5406	Carb Rule 461 Testing
5719	07/27/2016	Customer Refund	35.31	35.31	100-000-0000-2000	Refund Check
5720	07/27/2016	Customer Refund	34.65	34.65	100-000-0000-2000	Refund Check
5721	07/27/2016	Customer Refund	37.94	37.94	100-000-0000-2000	Refund Check
5722	07/27/2016	Best Best & Krieger	1,305.60	1,228.80	100-600-0000-5403	Professional Services June 30, 2016
5723	07/27/2016	Beyond Software Solutions	480.00	480.00	100-600-0000-5406	IT Services

# Twentynine Palms Water District

**Check Date Range:** 7/1/2016 thru 7/31/2016

5724	07/27/2016	Customer Refund	32.68	32.68	100-000-0000-2000	Refund Check
5725	07/27/2016	Customer Refund	79.54	79.54	100-000-0000-2000	Refund Check
5726	07/27/2016	Customer Refund	12.81	12.81	100-000-0000-2000	Refund Check
5727	07/27/2016	ERNIE C/O East Valley Water District	400.00	400.00	100-600-0000-5303	Membership Fee
5728	07/27/2016	Calpers	6,372.09	6,372.09	100-310-0000-5162	Retirement 7/3/2016 - 7/16/2016
5729	07/27/2016	Centurylink Business Services	28.93	28.93	100-600-0000-5203	Hatch
5730	07/27/2016	Chem-Tech International Inc.	9,977.25	9,977.25	100-150-0000-5211	Load of Sodium Hydroxide (Caustic)
5731	07/27/2016	Customer Refund	49.35	49.35	100-000-0000-2000	Refund Check
5732	07/27/2016	Clinical Lab of San Bern.	2,297.00	2,297.00	100-140-0000-5405	Water Samples
5733	07/27/2016	County Of San Bernardino	200.21	95.31	100-150-0000-5406	Treatment Plant Waste
				104.90	100-150-0000-5406	Treatment Plant Waste
5734	07/27/2016	Customer Refund	39.26	39.26	100-000-0000-2000	Refund Check
5735	07/27/2016	Customer Refund	32.32	32.32	100-000-0000-2000	Refund Check
5736	07/27/2016	Desert Electric Supply	475.52	475.52	100-110-0000-5220	SQD LC1F150 (RECONDITION) Order# S2323397 P.O # 018463
5737	07/27/2016	Customer Refund	34.00	34.00	100-000-0000-2000	Refund Check
5738	07/27/2016	E.H. Wachs	249.10	249.10	100-130-0000-5222	Item# 67-006-01 Quotation # KR90158
5739	07/27/2016	Customer Refund	56.65	56.65	100-000-0000-2000	Refund Check
5740	07/27/2016	Customer Refund	27.42	27.42	100-000-0000-2000	Refund Check
5741	07/27/2016	Customer Refund	27.86	27.86	100-000-0000-2000	Refund Check
5742	07/27/2016	First Bankcard Center	5,974.74	404.09	100-600-0000-5330	CSDA Leadership Academy - GM
				80.00	100-130-0000-5242	Renewal Cross Connection
				88.56	100-800-0000-6001	Supplies
				579.24	100-600-0000-5330	Embassy Suites-Horn
				52.88	100-600-0000-5330	Embassy Suites-Horn
				16.11	100-600-0000-5330	Embassy Suites-Horn
				36.00	100-610-0000-5330	Airport Lot
				29.00	100-130-0000-5228	Plastic Jaws (For Tire Machine )
				226.72	100-600-0000-5350	Stylus Logo Pens
				549.00	100-875-0000-6001	Shure BLX1288/CVL-J10
				1,035.00	100-875-0000-6001	Shure SHMX183
864.00	100-875-0000-6001	Shure SHMX418DC				
517.05	100-600-0000-5330	Notary Seminar				

# Twentynine Palms Water District

Check Date Range: 7/1/2016 thru 7/31/2016

				579.24	100-610-0000-5330	CSDA Leadership Academy - Giannini
				22.91	100-610-0000-5330	CSDA Leadership Academy - Giannini
				231.60	100-610-0000-5330	Car Rental - Giannini
				15.99	100-600-0000-5330	Travel
				6.88	100-600-0000-5301	Supplies
				56.70	100-600-0000-5330	Travel
				49.50	100-600-0000-5330	Travel
				9.68	100-600-0000-5330	Travel
				68.77	100-600-0000-5330	Travel
				12.90	100-600-0000-5330	Travel
				12.00	100-600-0000-5330	Travel
				7.01	100-600-0000-5330	Travel
				14.47	100-600-0000-5301	Supplies
				19.44	100-600-0000-5301	Supplies
				80.00	100-600-0000-5406	Internet
				122.73	100-130-0000-5226	Supplies
				6.00	100-130-0000-5222	car wash
				56.67	100-600-0000-5330	travel
				77.00	100-600-0000-5330	travel
				47.60	100-600-0000-5408	Fees
5743	07/27/2016	Customer Refund	2.47	2.47	100-000-0000-2000	Refund Check
5744	07/27/2016	Frontier Communications	140.32	140.32	100-600-0000-5203	Hatch
5745	07/27/2016	Customer Refund	56.72	56.72	100-000-0000-2000	Refund Check
5746	07/27/2016	GDMS	3,800.00	3,800.00	100-800-0000-6001	GIS & CAD (Distribution System Upgrades)
5747	07/27/2016	Geo-Logic Associates	13,845.00	13,845.00	100-800-0000-6001	Professional Services
5748	07/27/2016	Customer Refund	112.75	112.75	100-610-0000-5330	Mileage Reimbursement
5749	07/27/2016	Customer Refund	5.72	5.72	100-000-0000-2000	Refund Check
5750	07/27/2016	Customer Refund	45.83	45.83	100-000-0000-2000	Refund Check
5751	07/27/2016	Customer Refund	48.55	48.55	100-000-0000-2000	Refund Check
5752	07/27/2016	Customer Refund	39.19	39.19	100-000-0000-2000	Refund Check
5753	07/27/2016	Customer Refund	54.97	54.97	100-000-0000-2000	Refund Check
5754	07/27/2016	Home Depot Credit Services	75.43	43.07	100-150-0000-5220	Microwave



# Twentynine Palms Water District

Check Date Range: 7/1/2016 thru 7/31/2016

				32.36	100-130-0000-5220	36 Pack AA Batteries
5755	07/27/2016	Customer Refund	119.24	119.24	100-610-0000-5330	Mileage Reimbursement
5756	07/27/2016	Identifix	327.00	327.00	100-600-0000-5303	Identifix (Quarterly)
5757	07/27/2016	Customer Refund	69.44	69.44	100-000-0000-2000	Refund Check
5758	07/27/2016	Customer Refund	32.40	32.40	100-000-0000-2000	Refund Check
5759	07/27/2016	Joshua Basin Water District	1,421.00	1,421.00	100-120-0000-5406	Annual Water Availability
5760	07/27/2016	Kennedy/Jenks Consultants	5,884.17	5,884.17	100-825-0000-6001	Professional Services
5761	07/27/2016	Customer Refund	12.08	12.08	100-000-0000-2000	Refund Check
5762	07/27/2016	Customer Refund	1.21	1.21	100-000-0000-2000	Refund Check
5763	07/27/2016	Customer Refund	47.80	47.80	100-000-0000-2000	Refund Check
5764	07/27/2016	Mcmaster-Carr Supply Co.	555.44	110.78	100-130-0000-5220	8oz Squeeze bottle.
				230.60	100-130-0000-5220	Fire Hydrant Adapter. 2 1/2" NPT X 2 1/2" NHT
				72.30	100-130-0000-5220	Eye Wash Replacement Bottle.
				54.72	100-130-0000-5220	Blue Marking Paint.
				54.72	100-130-0000-5220	White Marking Paint.
				32.32	100-130-0000-5220	Nitrile Disposable Gloves.
5765	07/27/2016	Customer Refund	38.04	38.04	100-000-0000-2000	Refund Check
5766	07/27/2016	Customer Refund	40.21	40.21	100-000-0000-2000	Refund Check
5767	07/27/2016	Mojave Des Air Qlty Mgmt Dist	2,630.87	292.82	100-130-0000-5303	Permit Number E012027
				2,338.05	100-130-0000-5303	Permit Renewals
5768	07/27/2016	Customer Refund	63.96	63.96	100-000-0000-2000	Refund Check
5769	07/27/2016	Customer Refund	13.91	13.91	100-000-0000-2000	Refund Check
5770	07/27/2016	Customer Refund	41.96	41.96	100-000-0000-2000	Refund Check
5771	07/27/2016	Customer Refund	49.64	49.64	100-000-0000-2000	Refund Check
5772	07/27/2016	Customer Refund	64.03	64.03	100-000-0000-2000	Refund Check
5773	07/27/2016	Art Parker	300.00	300.00	100-130-0000-5406	Crane Service (Pull Well#6)
5774	07/27/2016	Customer Refund	46.20	46.20	100-000-0000-2000	Refund Check
5775	07/27/2016	Customer Refund	32.75	32.75	100-000-0000-2000	Refund Check
5776	07/27/2016	Customer Refund	34.50	34.50	100-000-0000-2000	Refund Check
5777	07/27/2016	Protection One Monitoring Inc.	576.21	129.96	100-130-0000-5406	Monitoring
				243.78	100-600-0000-5406	Monitoring
				202.47	100-150-0000-5406	Monitoring

# Twentynine Palms Water District

Check Date Range: 7/1/2016 thru 7/31/2016

5778	07/27/2016	Prudential Overall Supply	570.53	61.12	100-130-0000-5253	Uniforms
				253.61	100-130-0000-5253	Uniforms
				203.27	100-130-0000-5253	Uniforms
				52.53	100-130-0000-5253	Uniforms
5779	07/27/2016	Customer Refund	27.49	27.49	100-000-0000-2000	Refund Check
5780	07/27/2016	Customer Refund	27.06	27.06	100-000-0000-2000	Refund Check
5781	07/27/2016	RL Trove Well Surveys	800.00	800.00	100-110-0000-5406	Video Log Well# 6
5782	07/27/2016	Customer Refund	22.53	22.53	100-000-0000-2000	Refund Check
5783	07/27/2016	Customer Refund	32.02	32.02	100-000-0000-2000	Refund Check
5784	07/27/2016	S.C.E.	5,392.64	483.89	100-120-0000-5201	Booster Two Mile
				1,391.41	100-110-0000-5201	Well 11
				59.85	100-120-0000-5201	D. H. Resv. & Hydro
				1,372.64	100-120-0000-5201	Booster Lupine
				833.64	100-120-0000-5201	Booster Sullivan
				953.68	100-120-0000-5201	Booster 11A, 11B
				297.53	100-110-0000-5201	Well 15
5785	07/27/2016	San Bernardino Co. Fire	1,824.00	1,824.00	100-000-0000-1600	CUPA Permits
5786	07/27/2016	Customer Refund	44.00	44.00	100-000-0000-2000	Refund Check
5787	07/27/2016	Susan L. Simmons	575.00	575.00	100-600-0000-5406	Janitorial Services
5788	07/27/2016	Customer Refund	20.70	20.70	100-000-0000-2000	Refund Check
5789	07/27/2016	Customer Refund	32.08	32.08	100-000-0000-2000	Refund Check
5790	07/27/2016	TelePacific Communications	621.91	621.91	100-600-0000-5203	Hatch
5791	07/27/2016	Customer Refund	128.44	128.44	100-000-0000-2000	Refund Check
5792	07/27/2016	Business Class Time Warner Cable	129.99	129.99	100-150-0000-5203	Plant
5793	07/27/2016	Customer Refund	33.48	33.48	100-000-0000-2000	Refund Check
5795	07/27/2016	Customer Refund	12.96	12.96	100-000-0000-2000	Refund Check
5796	07/27/2016	Customer Refund	31.01	31.01	100-000-0000-2000	Re-Issue Deposit Refund/Check lost
5797	07/27/2016	Verizon Wireless	313.23	313.23	100-600-0000-5203	Wireless
5798	07/27/2016	Customer Refund	3.46	3.46	100-000-0000-2000	Refund Check
5800	07/27/2016	Twentynine Palms Water Dist.	100,000.00	100,000.00	100-000-0000-1002	Funds to open accounts with Pacific Western Bank
			<b>Total</b>	<b>\$349,249.10</b>		

# Twentynine Palms Water District

Check Date Range: 7/1/2016 thru 7/31/2016

Ck No	Ck Date	Payable To	Ck Amt	Ck Detail	GL Acct No	Description
5537	07/05/2016	Burrtec Waste & Recycling Svcs	94.00	94.00	200-220-0000-5205	Adobe
5539	07/05/2016	Calpers	10,813.09	3,896.17	200-210-0000-5162	Retirement 6/5/16 - 6/18/16
5549	07/05/2016	Mike Ernst	256.00	256.00	200-220-0000-5221	Lock Maintenance
5564	07/05/2016	Home Depot Credit Services	1,412.78	34.46	200-230-0000-5301	Supplies
5572	07/05/2016	Konica Minolta Premier	474.74	155.97	200-230-0000-5409	06/01/2016 - 06/30/2016
5583	07/05/2016	Minolta Business Systems	33.50	10.66	200-230-0000-5409	05/29/2016 - 06/02/2016
				12.76	200-230-0000-5409	6/03/2016 - 06/27/2016
				10.08	200-230-0000-5409	6/03/2016 - 06/27/2016
5601	07/05/2016	S.C.E.	7,153.16	189.47	200-220-0000-5201	Lear
5602	07/05/2016	San Bernardino County FPD	31,600.52	31,600.52	200-210-0000-5101	Sick/Vacation Balances
5603	07/05/2016	San Bernardino County FPD	11,393.87	11,393.87	200-210-0000-5101	Explorer Fund
5608	07/05/2016	South Coast	51.31	51.31	200-250-0000-6001	Cable Assy
5609	07/05/2016	Southern Calif. Gas Co.	36.40	36.40	200-220-0000-5202	Adobe
5610	07/05/2016	State Fire Training	640.00	640.00	200-240-0000-5330	FF I/II Certifications
5615	07/05/2016	Twentynine Palms Water Dist.	222.72	124.51	200-220-0000-5204	005939-001
				98.21	200-220-0000-5204	005939-002
5620	07/13/2016	Acwa Joint Powers Insurance Authority	34,996.55	7,595.44	200-210-0000-5140	Health Benefits - Aug. 2016
				493.89	200-210-0000-5141	Health Benefits - Aug. 2016
				187.03	200-210-0000-5142	Health Benefits - Aug. 2016
5627	07/13/2016	Burrtec Waste & Recycling Svcs	290.28	94.00	200-220-0000-5205	Adobe
5628	07/13/2016	Calpers	11,285.73	4,060.12	200-210-0000-5162	Retirement 06/19/16 - 07/02/16
5652	07/13/2016	Jon's Flags & Poles Inc.	156.60	156.60	200-230-0000-5301	Flags
5674	07/13/2016	Minolta Business Systems	56.95	1.56	200-230-0000-5409	06/28/2016-07/01/2016
5682	07/13/2016	Platinum Consulting Group	6,866.25	1,500.00	200-230-0000-5401	Monthly Retainer June 2016
5692	07/13/2016	S.C.E.	26,841.91	767.91	200-220-0000-5201	Adobe
				134.23	200-220-0000-5201	Lear
				12.40	200-220-0000-5201	Adobe
5693	07/13/2016	San Bernardino & Riverside Counties	165.00	165.00	200-260-0000-5222	Scuba Cylinder
5699	07/13/2016	Southern Calif. Gas Co.	42.23	40.35	200-220-0000-5202	Adobe
5722	07/27/2016	Best Best & Krieger	1,305.60	76.80	200-230-0000-5403	Professional Services June 30, 2016



# Twentynine Palms Water District

Check Date Range: 7/1/2016 thru 7/31/2016

5801	07/27/2016	Twentynine Palms Water Dist.	94.37	29.93	200-220-0000-5204	Lear
				32.22	200-220-0000-5204	Adobe
				32.22	200-220-0000-5204	Adobe
			<b>Total</b>	<b>\$63,984.09</b>		

7

**7.1**

# TWENTYNINE PALMS WATER DISTRICT

72401 Hatch Road/P. O. Box 1735  
Twentynine Palms, CA 92277-1000  
PHONE (760) 367-7546 FAX (760) 367-6612

**TO:** Board of Directors  
**FROM:** Mike Minatrea, Operations Superintendent  
**DATE:** August 15, 2016  
**SUBJECT:** Management Report

---

**A. The Operations and Maintenance Department performed the following tasks during the month of July 2016:**

1. Responded to 29 Underground Service Alerts
2. Responded to and repaired
  - a. 0 water main leaks
  - b. 6 water meter leaks
  - c. 1 service line leak
  - d. 1 fire hydrant repair/maintenance
3. Installed 0 new services
4. Replaced 6 customer gate valves
5. Performed 3 leak audits
6. Painted 0 fire hydrants
7. Performed 3 customer pressure checks
8. Replaced 11 water meters
9. Tested and exercised emergency generators
10. Sounded wells for July
11. 2 water waste complaints reported

**B. The following customer service tasks were performed:**

1. 208 work orders were generated from reading meters
2. 24 work orders were generated from billing variance list
3. 403 work orders were generated for turn on or turn off
4. 418 termination notices were distributed
5. 37 non-pay turn offs were performed
6. 88 extensions were granted
7. 0 extensions were shut off for non-payment
8. 8 payment schedule has been granted
9. 0 payment schedules failed, total outstanding \$0
10. 6 customer requests and 3 complaints were logged and investigated

**C. Valve and Hydrant Maintenance Update**

	Valves Exercised (Began 06/16)	Dead Ends Flushed (Began 7/16)
Current Month	83	7
Year to Date	*1,535	263

\*Triennial cycle

TWENTYNINE PALMS WATER DISTRICT  
JULY WATER QUALITY AND ENGINEERING REPORT

1. **ENGINEERING**

A. No items to report.

2. **WATER QUALITY**

A. Chlorine Levels: Average levels maintained in the storage and distribution system ranged from a low of 0.09 mg/L to a high of 0.26 mg/L. Chlorination point (the point where chlorine is introduced into the distribution system) averages ranged from 0.21 mg/L to 0.55 mg/L.

B. Bacteria Samples: A total of 38 routine bacteria samples were collected at test points for the storage and distribution system during this past month. In addition 8 special bacteria samples were collected. All routine and special samples indicated ABSENT for Colilert.

C. Fluoride Samples: A total of 16 fluoride samples were collected at established test points for the storage and distribution system, and 7 fluoride samples were taken from potable water production wells. Fluoride levels in the distribution system ranged from a low of 0.70 mg/L to a high of 2.4 mg/L. Fluoride measurements collected at the wells ranged from a low of 0.30 to a high of 2.4 mg/L.

D. General Physical: A total of 10 general physical samples were collected from established locations as a part of routine testing requirements. Levels reported for color are <3, 1 for threshold odor and <0.1 for turbidity.

**TWENTYNINE PALMS WATER DISTRICT**  
**Water Production Report**  
**FY 2016/2017**

**Groundwater Source**

	Mesquite Springs Basin	Fortynine Palms Basin	Eastern Basin	Indian Cove Basin	Total Produced	Total Prior Yr	%Increase (Decrease) prior year	%Increase (Decrease) from 2013	New Service	Active Account	Prior Year	%Increase (Decrease)	Main Leaks
July	102.055	98.483	38.624	42.803	281.965	249.190	13.15%	-9.10%	0				0
August													
Sept.													
October													
Nov.													
Dec.													
Jan.													
Feb.													
March													
April													
May													
June													
<b>Totals</b>	<b>102.055</b>	<b>98.483</b>	<b>38.624</b>	<b>42.803</b>	<b>281.965</b>	<b>249.190</b>	<b>13.15%</b>		<b>0</b>				<b>0</b>

Production Totals Expressed in Acre Feet

**NOTE:** Year to Date Mesquite Springs Basin regeneration production of  acre feet =  treatment loss.

**Total Meters in District = 8,078**

**7.2**

**TWENTYNINE PALMS WATER DEPARTMENT**

**FINANCIAL REPORT**

**For The Month Of**

**June 2016**

***PRELIMINARY -SUBJECT TO YEAR-END  
AND AUDIT ADJUSTMENTS***



**TWENTYNINE PALMS WATER DEPARTMENT  
STATEMENT OF INVESTMENTS AND RESERVES  
June 2016  
(Unaudited)**

<u>Operating Funds &amp; Internal Reserves:</u>	<u>Prior Balance</u>	<u>Deposits</u>	<u>Disbursements</u>	<u>Current Balance</u>	<u>Market</u>
Operating Funds - LAIF	\$ 5,017,821	\$ 450,000	\$ (1,042,610)	\$ 4,425,211	\$ 4,427,960
Election Fund Reserve - LAIF	20,891	-	-	20,891	20,904
Internal Operating Reserve - LAIF	164,410	-	-	164,410	164,513
Internal Debt Retirement Reserve - LAIF	-	-	-	-	-
Capital Funds for Primary Infrastructure - LAIF	47,769	650	-	48,419	48,449
Capital Funds for Secondary Infrastructure - LAIF	39,212	3,960	-	43,172	43,198
<b>Total Investments</b>	<b>\$ 5,290,103</b>	<b>\$ 454,610</b>	<b>\$ (1,042,610)</b>	<b>\$ 4,702,103</b>	<b>\$ 4,705,024</b>

CERTIFICATION

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

**Cindy Byerrum, CPA**  
**Contract CPA**

*\*\* Market values are adjusted on this report on a quarterly basis and recorded in the District's financials statements at the end of the fiscal year*

**Twentynine Palms Water Department  
Statement of Revenues and Expenses  
For the Period Ending June 30, 2016  
(Unaudited)**

	<u>June 2016</u>	<u>May 2016</u>	<u>YTD</u>	<u>Budget</u>	<u>YTD 100%</u>	<u>Prior YTD</u>
1 Operating Revenues	\$ 314,694	\$ 285,953	\$ 3,476,326	\$ 3,535,800	98%	\$ 3,557,305
2 Non-Operating Revenues	95,891	52,875	704,838	649,900	108%	736,907
<b>Total Revenue Available to</b>						
3 <b>Fund Operations &amp; Capital/R&amp;R</b>	<b>410,586</b>	<b>338,829</b>	<b>4,181,164</b>	<b>4,185,700</b>	<b>100%</b>	<b>4,294,212</b>
4 Operating Expenses	286,417	238,336	2,935,316	3,235,965	91%	3,067,103
5 Non-Operating Expenses	131,811	131,811	1,581,729	1,584,221	100%	1,518,870
<b>Net Revenues Available to Fund Capital</b>						
6 <b>Related Expenditures</b>	<b>(7,642)</b>	<b>(31,318)</b>	<b>(335,881)</b>	<b>(634,486)</b>	<b>53%</b>	<b>(291,762)</b>
7 Carryover Projects	(235,852)	(25,797)	(1,446,738)	(1,897,000)	76%	(226,964)
8 Current Year CIP Projects	-	-	(1,080)	(550,000)	0%	-
9 Current Year R&R	(27,600)	(20,055)	(124,187)	(588,000)	21%	(46,022)
10 Current Year Capital Outlay	(4,008)	(641)	(437,159)	(563,000)	78%	(164,978)
11 Transfers out to CalPERS Side Fund	-	-	-	-	N/A	-
12 Transfers in from Special Revenue Fund (SRF)	4,322	4,322	62,062	57,000	109%	57,008
13 Transfers in from SRF for Election	-	-	-	-	N/A	-
14 <b>Increase (Decrease) in Fund Balance</b>	<b><u>\$(270,780)</u></b>	<b><u>\$ (73,490)</u></b>	<b><u>\$ (2,282,982)</u></b>	<b><u>\$ (4,175,486)</u></b>	<b><u>55%</u></b>	<b><u>\$ (672,719)</u></b>

No assurance is provided on these financial statements.

The financial statements do not include a statements of cash flows

Substantially all disclosures required by accounting principles generally accepted in the United States are not included

**Twentynine Palms Water Department**  
**Detail Statement of Revenues and Expenses**  
**For the Period Ending June 30, 2016**  
**(Unaudited)**

	June 2016	May 2016	YTD	Budget	YTD 100%	Prior YTD
<b>1 Operating Revenues</b>						
2 Residential Water	\$ 168,107	\$ 154,570	\$ 1,780,122	\$ 1,735,700	103%	\$ 1,816,739
3 Business Water	40,382	27,702	388,403	378,200	103%	420,517
4 Construction Water	200	245	5,337	3,200	167%	3,521
5 Water Sales, Other	6,046	4,074	42,652	33,100	129%	33,631
6 Fire Line	9,149	3,801	87,396	92,800	94%	91,718
7 RTS	80,302	85,588	1,059,237	1,167,300	91%	1,079,344
8 Penalties	4,998	3,483	51,704	58,400	89%	52,060
9 Meter Installation Fees	796	1,205	7,217	11,400	63%	8,470
10 New Account Fees	3,815	3,605	39,590	43,400	91%	39,305
11 Reconnection Fees	900	1,680	14,670	12,300	119%	12,000
<b>12 Total Operating Revenues</b>	<b>314,694</b>	<b>285,953</b>	<b>3,476,326</b>	<b>3,535,800</b>	<b>98%</b>	<b>3,557,305</b>
<b>13 Non-Operating Revenues</b>						
14 Capital Impact Fees	4,610	1,700	11,557	7,200	161%	11,050
15 Water Availability Assessment	76,140	49,258	617,982	591,100	105%	574,502
16 Interest Revenue	7,780	-	25,042	12,000	209%	14,701
17 Other Penalties	6,945	1,413	30,874	22,600	137%	30,523
18 Reimbursed Expenses	40	225	8,983	5,000	180%	23,157
19 Other Non-Operating Revenue	376	279	10,400	12,000	87%	82,975
<b>20 Total Non-Operating Revenues</b>	<b>95,891</b>	<b>52,875</b>	<b>704,838</b>	<b>649,900</b>	<b>108%</b>	<b>736,907</b>
<b>21 Total Revenues</b>	<b>410,586</b>	<b>338,829</b>	<b>4,181,164</b>	<b>4,185,700</b>	<b>100%</b>	<b>4,294,212</b>
<b>Operating Expenditures</b>						
<b>Source of Supply</b>						
22 Direct Labor	1,407	956	7,405	7,500	99%	5,992
23 Employee Benefits, Allocated	199	286	1,828	2,200	83%	1,779
24 Field Supplies	476	-	1,285	12,500	10%	1,640
25 Telemetry Supplies	4,833	-	5,526	5,800	95%	1,705
26 Outside Repair and Maintenance	800	-	2,925	11,700	25%	4,475
27 Electric	21,662	19,420	231,972	258,400	90%	254,262
<b>28 Total Source of Supply</b>	<b>29,376</b>	<b>20,662</b>	<b>250,940</b>	<b>298,100</b>	<b>84%</b>	<b>269,852</b>
<b>Pumping</b>						
29 Direct Labor	88	45	340	1,200	28%	1,237
30 Employee Benefits, Allocated	12	13	89	400	22%	424
31 Field Supplies	-	-	715	5,400	13%	3,164
32 Outside Services, Other	-	1,626	6,690	6,600	101%	1,160
33 Electric	8,190	8,008	94,494	85,900	110%	87,141
<b>34 Total Pumping</b>	<b>8,291</b>	<b>9,692</b>	<b>102,329</b>	<b>99,500</b>	<b>103%</b>	<b>93,126</b>
<b>Transmission &amp; Distribution</b>						
35 Direct Labor	30,524	25,425	338,433	424,300	80%	417,572
36 Labor Charged to Other Programs	(5,304)	(5,063)	(53,756)	(54,000)	100%	(53,066)
37 Employee Benefits, Allocated	8,064	7,596	91,784	127,000	72%	121,656
38 Equipment Cost	14,704	8,917	106,293	102,300	104%	96,932
39 Field Supplies	9,803	8,291	70,926	115,700	61%	98,472
40 Tools & Other Supplies	1,259	39	4,626	5,000	93%	1,757
41 Outside Services	2,751	1,685	20,734	16,700	124%	17,672
42 Uniforms & Safety	1,757	1,103	13,932	13,700	102%	13,366
43 Utilities	-	-	-	-	N/A	-
44 Permits, Fees, & Certifications	1,150	947	17,540	10,700	164%	14,222
45 Engineering Fees	7,800	6,000	19,800	6,000	330%	5,975
46 Inventory, (Gain)/Loss	(2,334)	-	(2,334)	3,000	-78%	(1,090)
47 Miscellaneous, Other	25	8	104	4,100	3%	2,375
<b>48 Total Transmission &amp; Distribution</b>	<b>70,199</b>	<b>54,947</b>	<b>628,082</b>	<b>774,500</b>	<b>81%</b>	<b>735,843</b>

**Twentynine Palms Water Department**  
**Detail Statement of Revenues and Expenses**  
**For the Period Ending June 30, 2016**  
**(Unaudited)**

	June 2016	May 2016	YTD	Budget	YTD 100%	Prior YTD
<b>Treatment Wells</b>						
49 Direct Labor	2,894	2,631	31,898	34,200	93%	31,315
50 Employee Benefits, Allocated	720	786	8,721	10,200	85%	9,175
51 Chemicals and Other Field Supplies	-	1,095	6,762	10,400	65%	10,226
52 Lab Services	2,297	2,114	19,668	32,300	61%	28,239
<b>53 Total Treatment Wells</b>	<b>5,911</b>	<b>6,626</b>	<b>67,049</b>	<b>87,100</b>	<b>77%</b>	<b>78,955</b>
<b>Treatment Facility</b>						
54 Direct Labor	9,247	8,790	120,057	106,300	113%	109,380
55 Employee Benefits, Allocated	2,655	2,626	32,391	31,800	102%	31,255
56 Bulk Chemicals and Media	25,672	21,558	297,593	302,700	98%	285,181
57 Testing and Other Supplies	1,653	1,432	25,193	42,400	59%	55,580
58 Aresenic Treatment	-	-	2,557	16,565	15%	10,181
59 Chrome VI Treatment	-	-	-	55,000	0%	-
60 Repairs and Maintenance	358	2,240	19,676	11,000	179%	9,588
61 Outside Services	362	63	11,102	9,400	118%	10,862
62 Telephone	293	279	4,096	5,900	69%	5,571
63 Electric	1,009	795	11,781	15,100	78%	12,232
64 Permits and Fees	-	-	21,279	29,400	72%	28,787
<b>65 Total Treatment Facility</b>	<b>41,249</b>	<b>37,783</b>	<b>545,726</b>	<b>625,565</b>	<b>87%</b>	<b>558,617</b>
<b>Customer Accounts</b>						
66 Direct Labor	8,255	7,661	98,043	96,100	102%	89,846
67 Employee Benefits, Allocated	2,193	2,289	26,476	28,800	92%	26,439
68 Office Supplies	88	14,476	29,433	8,160	361%	9,394
69 Outside Services, Other	362	454	5,819	3,000	194%	7,119
70 Uncollectable Account Expense	17,814	-	17,814	25,000	71%	-
<b>71 Total Customer Accounts</b>	<b>28,712</b>	<b>24,880</b>	<b>177,585</b>	<b>161,060</b>	<b>110%</b>	<b>132,799</b>
<b>General Administration</b>						
72 Office Supplies	426	1,509	15,092	20,000	75%	9,947
73 Outside Services, Legal	1,229	1,153	30,399	80,000	38%	41,215
74 Outside Professional Fees-Finance	5,366	4,500	56,881	79,000	72%	71,823
75 Outside Services, Other - Audit	5,850	-	13,155	15,600	84%	35,327
76 Outside Services, Banking Fees/LAFCO	3,550	3,486	60,538	43,700	139%	38,513
77 Outside Services, Other	4,915	6,041	75,866	84,400	90%	46,038
78 Equipment Rental	841	505	6,894	7,000	98%	6,827
79 Electricity	2,031	1,184	15,687	16,100	97%	17,938
80 Other Utilities	1,579	1,118	14,599	15,200	96%	13,753
81 Postage	127	60	9,766	24,400	40%	21,425
82 Dues and Subscriptions	2,421	1,767	21,728	20,200	108%	20,815
83 Training & Travel	3,306	-	9,834	11,600	85%	4,440
84 Insurance	1,691	3,148	34,567	48,000	72%	47,987
85 Printing and Publications	5,429	616	8,342	5,900	141%	4,393
86 Conservation Efforts/Grant Writer	1,259	521	38,005	60,000	63%	-
87 Miscellaneous, Other	-	-	285	5,000	6%	-
88 Fire Department Reimbursements	(4,580)	(4,580)	(54,960)	(54,960)	100%	(46,236)
<b>89 Total General Admin.</b>	<b>35,439</b>	<b>21,028</b>	<b>356,678</b>	<b>481,140</b>	<b>74%</b>	<b>334,206</b>
<b>Employee Salaries</b>						
90 Direct Labor	77,292	69,032	891,441	900,600	99%	941,027
91 Less Transfer to Operations	(52,415)	(45,508)	(596,177)	(669,600)	89%	(655,343)
<b>92 Total General &amp; Admin. Salaries</b>	<b>24,877</b>	<b>23,525</b>	<b>295,265</b>	<b>231,000</b>	<b>128%</b>	<b>285,684</b>
<b>Employee Benefits</b>						
93 Employee Benefits-General & Admin.	6,736	7,029	80,072	69,100	116%	83,503
94 Paid Leave	12,248	5,814	131,689	128,000	103%	147,422
95 FICA & Payroll Tax Expense	6,670	5,906	80,982	74,600	109%	87,579
96 Group Medical Expense	21,353	22,028	257,627	283,600	91%	289,302
97 Dental and Vision Expense	1,909	1,653	20,881	24,000	87%	25,259

**Twentynine Palms Water Department**  
**Detail Statement of Revenues and Expenses**  
**For the Period Ending June 30, 2016**  
**(Unaudited)**

	June 2016	May 2016	YTD	Budget	YTD 100%	Prior YTD
98 Group Life Insurance	360	320	3,848	4,000	96%	4,108
99 Workers Compensation Expense	4,778	4,778	60,815	36,200	168%	34,580
100 Retirement Expense	7,122	7,573	99,860	106,700	94%	161,211
101 Employee Benefit Clearing	(20,580)	(20,625)	(241,360)	(269,500)	90%	(274,228)
<b>102 Total Employee Benefits</b>	<b>40,595</b>	<b>34,475</b>	<b>494,413</b>	<b>456,700</b>	<b>108%</b>	<b>558,735</b>
<b>Board of Directors</b>						
103 Directors' Fees	250	1,750	5,765	6,400	90%	6,435
104 Conferences and Seminars	1,518	2,969	11,053	12,900	86%	12,258
105 Miscellaneous, Other	-	-	432	2,000	22%	595
<b>106 Total Board of Directors</b>	<b>1,768</b>	<b>4,719</b>	<b>17,250</b>	<b>21,300</b>	<b>81%</b>	<b>19,288</b>
<b>107 Total Operating Expenditures</b>	<b>286,417</b>	<b>238,336</b>	<b>2,935,316</b>	<b>3,235,965</b>	<b>91%</b>	<b>3,067,103</b>
<b>Non-Operating Expenditures</b>						
108 Debt Service, Principle	-	-	-	-	N/A	-
109 Debt Service, Interest	-	-	-	-	N/A	-
<b>110 Total Debt Service</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>	<b>-</b>
111 Depreciation Expense	118,283	118,283	1,419,400	1,419,400	100%	1,402,601
112 Unfunded PERS	5,648	5,648	67,780	70,272	96%	-
113 Unfunded OPEB Liability	7,879	7,879	94,549	94,549	100%	116,269
<b>114 Total Non-Operating Expenditures</b>	<b>131,811</b>	<b>131,811</b>	<b>1,581,729</b>	<b>1,584,221</b>	<b>100%</b>	<b>1,518,870</b>
<b>115 Total Expenditures</b>	<b>418,227</b>	<b>370,147</b>	<b>4,517,045</b>	<b>4,820,186</b>	<b>94%</b>	<b>4,585,973</b>
<b>Net Revenues Available to Fund Capital</b>						
116 <b>Related Expenditures</b>	<b>(7,642)</b>	<b>(31,318)</b>	<b>(335,881)</b>	<b>(634,486)</b>	<b>53%</b>	<b>(291,762)</b>
117 Carryover Projects	(235,852)	(25,797)	(1,446,738)	(1,897,000)	76%	(226,964)
118 Capital Improvement Projects	-	-	(1,080)	(550,000)	0%	-
119 Replacement & Rehabilitation	(27,600)	(20,055)	(124,187)	(588,000)	21%	(46,022)
120 Capital Outlay	(4,008)	(641)	(437,159)	(563,000)	78%	(164,978)
121 Transfer To CalPERS	-	-	-	-	N/A	-
122 Transfer From Special Revenue	4,322	4,322	62,062	57,000	109%	57,008
123 Transfers in from SRF for election	-	-	-	-	N/A	-
124 Debt Retirement	-	-	-	-	N/A	-
<b>125 Increase (Decrease) In Fund Balance</b>	<b>\$ (270,780)</b>	<b>\$ (73,490)</b>	<b>\$ (2,282,982)</b>	<b>\$ (4,175,486)</b>		<b>\$ (672,719)</b>

**Twentynine Palms Water Department  
Special Revenue Fund  
For the Period Ending June 30, 2016  
(Unaudited)**

	<u>June 2016</u>	<u>May 2016</u>	<u>YTD</u>	<u>Budget</u>	<u>YTD 100%</u>	<u>Prior YTD</u>
1 Tower Revenues	\$ 8,644	\$ 8,644	\$ 124,124	\$ 114,000	109%	\$ 114,016
2 Less Transfers Out To Water For Election	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
3 Less Transfers Out to Fire For Election	\$ -	\$ -	\$ -	\$ -	N/A	\$ (20,000)
4 Less Transfers Out To Water	\$ (4,322)	\$ (4,322)	\$ (62,062)	\$ (57,000)	109%	\$ (57,008)
5 Less Transfers Out to Fire	\$ (4,322)	\$ (4,322)	\$ (62,062)	\$ (57,000)	109%	\$ (37,008)
<b>Ending Balance To Retain In LAIF</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>

**Twentynine Palms Water Department**  
**Carryover CIP/Current CIP and R&M/Capital Outlay**  
**For the Period Ending June 30, 2016**  
**(Unaudited)**

Carryover Capital Approved in Previous Years	Budget FY 15/16	Current Year Expenditures	Remaining Budget / (Over Budget)
1 Urban Water Management Plan	\$ 125,000	\$ 47,284	\$ 77,716
2 Repiping/Distribution System Upgrades	50,000	13,673	36,327
3 Treatment Plan Pond 3	1,267,000	1,229,362	37,638
4 Chromium VI Wells Rehabilitation	455,000	156,418	298,582
5 <b>Total Carryover Capital Approved in Previous Years</b>	<b>1,897,000</b>	<b>1,446,738</b>	<b>450,262</b>
6 <b>Capital Improvement Plan</b>			
7 Salt Nutrient Monitoring Wells	150,000	1,080	148,920
8 Chromium VI Treatment for Well 11	400,000	-	400,000
9 <b>Total Capital Improvement Projects</b>	<b>550,000</b>	<b>1,080</b>	<b>548,920</b>
10 <b>Repairs &amp; Maintenance</b>			
11 Emergency Repairs, Unspecified	50,000	59,268	(9,268)
12 Reservoir Recoating and/or Cathodic Protection	30,000	14,357	15,643
13 Reservoir or Pipeline Replacement	175,000	-	175,000
14 Fuel Tank Upgrade	25,000	15,245	9,755
15 Booster Station Upgrade	200,000	-	200,000
16 Well Rehabilitation	58,000	11,000	47,000
17 Flouride Plant Instrumentation\Coating	50,000	24,317	25,683
18 <b>Total Repairs &amp; Maintenance</b>	<b>588,000</b>	<b>124,187</b>	<b>463,813</b>
19 <b>Capital Outlay</b>			
20 Vehicle Replacements	30,000	29,266	734
21 Emergency Generator	118,000		118,000
22 Additional Emergency Generator	350,000	365,112	(15,112)
23 Computer\Technology Replacement	40,000	42,781	(2,781)
24 Fencing Upgrade	15,000	-	15,000
25 Telephone Purchase	10,000	-	10,000
26 <b>Total Capital Outlay</b>	<b>563,000</b>	<b>437,159</b>	<b>125,841</b>
27 <b>TOTAL</b>	<b>\$ 3,598,000</b>	<b>\$ 2,009,163</b>	<b>\$ 1,588,837</b>

**TWENTYNINE PALMS WATER DEPARTMENT**

**FINANCIAL REPORT**

**For The Month Of**

**June 2016**

***PRELIMINARY -SUBJECT TO YEAR-END  
AND AUDIT ADJUSTMENTS***



**TWENTYNINE PALMS WATER DEPARTMENT  
STATEMENT OF INVESTMENTS AND RESERVES  
June 2016  
(Unaudited)**

<u>Operating Funds &amp; Internal Reserves:</u>	<u>Prior Balance</u>	<u>Deposits</u>	<u>Disbursements</u>	<u>Current Balance</u>	<u>Market</u>
Operating Funds - LAIF	\$ 5,017,821	\$ 450,000	\$ (1,042,610)	\$ 4,425,211	\$ 4,427,960
Election Fund Reserve - LAIF	20,891	-	-	20,891	20,904
Internal Operating Reserve - LAIF	164,410	-	-	164,410	164,513
Internal Debt Retirement Reserve - LAIF	-	-	-	-	-
Capital Funds for Primary Infrastructure - LAIF	47,769	650	-	48,419	48,449
Capital Funds for Secondary Infrastructure - LAIF	39,212	3,960	-	43,172	43,198
<b>Total Investments</b>	<b>\$ 5,290,103</b>	<b>\$ 454,610</b>	<b>\$ (1,042,610)</b>	<b>\$ 4,702,103</b>	<b>\$ 4,705,024</b>

CERTIFICATION

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

**Cindy Byerrum, CPA**  
**Contract CPA**

*\*\* Market values are adjusted on this report on a quarterly basis and recorded in the District's financials statements at the end of the fiscal year*

**Twentynine Palms Water Department  
Statement of Revenues and Expenses  
For the Period Ending June 30, 2016  
(Unaudited)**

	<u>June 2016</u>	<u>May 2016</u>	<u>YTD</u>	<u>Budget</u>	<u>YTD 100%</u>	<u>Prior YTD</u>
1 Operating Revenues	\$ 314,694	\$ 285,953	\$ 3,476,326	\$ 3,535,800	98%	\$ 3,557,305
2 Non-Operating Revenues	95,891	52,875	704,838	649,900	108%	736,907
<b>Total Revenue Available to Fund Operations &amp; Capital/R&amp;R</b>	<b>410,586</b>	<b>338,829</b>	<b>4,181,164</b>	<b>4,185,700</b>	<b>100%</b>	<b>4,294,212</b>
4 Operating Expenses	286,417	238,336	2,935,316	3,235,965	91%	3,067,103
5 Non-Operating Expenses	131,811	131,811	1,581,729	1,584,221	100%	1,518,870
<b>Net Revenues Available to Fund Capital Related Expenditures</b>	<b>(7,642)</b>	<b>(31,318)</b>	<b>(335,881)</b>	<b>(634,486)</b>	<b>53%</b>	<b>(291,762)</b>
7 Carryover Projects	(235,852)	(25,797)	(1,446,738)	(1,897,000)	76%	(226,964)
8 Current Year CIP Projects	-	-	(1,080)	(550,000)	0%	-
9 Current Year R&R	(27,600)	(20,055)	(124,187)	(588,000)	21%	(46,022)
10 Current Year Capital Outlay	(4,008)	(641)	(437,159)	(563,000)	78%	(164,978)
11 Transfers out to CalPERS Side Fund	-	-	-	-	N/A	-
12 Transfers in from Special Revenue Fund (SRF)	4,322	4,322	62,062	57,000	109%	57,008
13 Transfers in from SRF for Election	-	-	-	-	N/A	-
<b>14 Increase (Decrease) in Fund Balance</b>	<b><u>\$(270,780)</u></b>	<b><u>\$ (73,490)</u></b>	<b><u>\$ (2,282,982)</u></b>	<b><u>\$ (4,175,486)</u></b>	<b><u>55%</u></b>	<b><u>\$ (672,719)</u></b>

No assurance is provided on these financial statements.

The financial statements do not include a statements of cash flows

Substantially all disclosures required by accounting principles generally accepted in the United States are not included

**Twentynine Palms Water Department  
Detail Statement of Revenues and Expenses  
For the Period Ending June 30, 2016  
(Unaudited)**

	June 2016	May 2016	YTD	Budget	YTD 100%	Prior YTD
<b>1 Operating Revenues</b>						
2 Residential Water	\$ 168,107	\$ 154,570	\$ 1,780,122	\$ 1,735,700	103%	\$ 1,816,739
3 Business Water	40,382	27,702	388,403	378,200	103%	420,517
4 Construction Water	200	245	5,337	3,200	167%	3,521
5 Water Sales, Other	6,046	4,074	42,652	33,100	129%	33,631
6 Fire Line	9,149	3,801	87,396	92,800	94%	91,718
7 RTS	80,302	85,588	1,059,237	1,167,300	91%	1,079,344
8 Penalties	4,998	3,483	51,704	58,400	89%	52,060
9 Meter Installation Fees	796	1,205	7,217	11,400	63%	8,470
10 New Account Fees	3,815	3,605	39,590	43,400	91%	39,305
11 Reconnection Fees	900	1,680	14,670	12,300	119%	12,000
<b>12 Total Operating Revenues</b>	<b>314,694</b>	<b>285,953</b>	<b>3,476,326</b>	<b>3,535,800</b>	<b>98%</b>	<b>3,557,305</b>
<b>13 Non-Operating Revenues</b>						
14 Capital Impact Fees	4,610	1,700	11,557	7,200	161%	11,050
15 Water Availability Assessment	76,140	49,258	617,982	591,100	105%	574,502
16 Interest Revenue	7,780	-	25,042	12,000	209%	14,701
17 Other Penalties	6,945	1,413	30,874	22,600	137%	30,523
18 Reimbursed Expenses	40	225	8,983	5,000	180%	23,157
19 Other Non-Operating Revenue	376	279	10,400	12,000	87%	82,975
<b>20 Total Non-Operating Revenues</b>	<b>95,891</b>	<b>52,875</b>	<b>704,838</b>	<b>649,900</b>	<b>108%</b>	<b>736,907</b>
<b>21 Total Revenues</b>	<b>410,586</b>	<b>338,829</b>	<b>4,181,164</b>	<b>4,185,700</b>	<b>100%</b>	<b>4,294,212</b>
<b>Operating Expenditures</b>						
<b>Source of Supply</b>						
22 Direct Labor	1,407	956	7,405	7,500	99%	5,992
23 Employee Benefits, Allocated	199	286	1,828	2,200	83%	1,779
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26 Outside Repair and Maintenance	800	-	2,925	11,700	25%	4,475
27 Electric	21,662	19,420	231,972	258,400	90%	254,262
<b>28 Total Source of Supply</b>	<b>29,376</b>	<b>20,662</b>	<b>250,940</b>	<b>298,100</b>	<b>84%</b>	<b>269,852</b>
<b>Pumping</b>						
29 Direct Labor	88	45	340	1,200	28%	1,237
30 Employee Benefits, Allocated	12	13	89	400	22%	424
31 Field Supplies	-	-	715	5,400	13%	3,164
32 Outside Services, Other	-	1,626	6,690	6,600	101%	1,160
33 Electric	8,190	8,008	94,494	85,900	110%	87,141
<b>34 Total Pumping</b>	<b>8,291</b>	<b>9,692</b>	<b>102,329</b>	<b>99,500</b>	<b>103%</b>	<b>93,126</b>
<b>Transmission &amp; Distribution</b>						
35 Direct Labor	30,524	25,425	338,433	424,300	80%	417,572
36 Labor Charged to Other Programs	(5,304)	(5,063)	(53,756)	(54,000)	100%	(53,066)
37 Employee Benefits, Allocated	8,064	7,596	91,784	127,000	72%	121,656
38 Equipment Cost	14,704	8,917	106,293	102,300	104%	96,932
39 Field Supplies	9,803	8,291	70,926	115,700	61%	98,472
40 Tools & Other Supplies	1,259	39	4,626	5,000	93%	1,757
41 Outside Services	2,751	1,685	20,734	16,700	124%	17,672
42 Uniforms & Safety	1,757	1,103	13,932	13,700	102%	13,366
43 Utilities	-	-	-	-	N/A	-
44 Permits, Fees, & Certifications	1,150	947	17,540	10,700	164%	14,222
45 Engineering Fees	7,800	6,000	19,800	6,000	330%	5,975
46 Inventory, (Gain)/Loss	(2,334)	-	(2,334)	3,000	-78%	(1,090)
47 Miscellaneous, Other	25	8	104	4,100	3%	2,375
<b>48 Total Transmission &amp; Distribution</b>	<b>70,199</b>	<b>54,947</b>	<b>628,082</b>	<b>774,500</b>	<b>81%</b>	<b>735,843</b>

**Twentynine Palms Water Department  
Detail Statement of Revenues and Expenses  
For the Period Ending June 30, 2016  
(Unaudited)**

	June 2016	May 2016	YTD	Budget	YTD 100%	Prior YTD
<b>Treatment Wells</b>						
49 Direct Labor	2,894	2,631	31,898	34,200	93%	31,315
50 Employee Benefits, Allocated	720	786	8,721	10,200	85%	9,175
51 Chemicals and Other Field Supplies	-	1,095	6,762	10,400	65%	10,226
52 Lab Services	2,297	2,114	19,668	32,300	61%	28,239
<b>53 Total Treatment Wells</b>	<b>5,911</b>	<b>6,626</b>	<b>67,049</b>	<b>87,100</b>	<b>77%</b>	<b>78,955</b>
<b>Treatment Facility</b>						
54 Direct Labor	9,247	8,790	120,057	106,300	113%	109,380
55 Employee Benefits, Allocated	2,655	2,626	32,391	31,800	102%	31,255
56 Bulk Chemicals and Media	25,672	21,558	297,593	302,700	98%	285,181
57 Testing and Other Supplies	1,653	1,432	25,193	42,400	59%	55,580
58 Aresenic Treatment	-	-	2,557	16,565	15%	10,181
59 Chrome VI Treatment	-	-	-	55,000	0%	-
60 Repairs and Maintenance	358	2,240	19,676	11,000	179%	9,588
61 Outside Services	362	63	11,102	9,400	118%	10,862
62 Telephone	293	279	4,096	5,900	69%	5,571
63 Electric	1,009	795	11,781	15,100	78%	12,232
64 Permits and Fees	-	-	21,279	29,400	72%	28,787
<b>65 Total Treatment Facility</b>	<b>41,249</b>	<b>37,783</b>	<b>545,726</b>	<b>625,565</b>	<b>87%</b>	<b>558,617</b>
<b>Customer Accounts</b>						
66 Direct Labor	8,255	7,661	98,043	96,100	102%	89,846
67 Employee Benefits, Allocated	2,193	2,289	26,476	28,800	92%	26,439
68 Office Supplies	88	14,476	29,433	8,160	361%	9,394
69 Outside Services, Other	362	454	5,819	3,000	194%	7,119
70 Uncollectable Account Expense	17,814	-	17,814	25,000	71%	-
<b>71 Total Customer Accounts</b>	<b>28,712</b>	<b>24,880</b>	<b>177,585</b>	<b>161,060</b>	<b>110%</b>	<b>132,799</b>
<b>General Administration</b>						
72 Office Supplies	426	1,509	15,092	20,000	75%	9,947
73 Outside Services, Legal	1,229	1,153	30,399	80,000	38%	41,215
74 Outside Professional Fees-Finance	5,366	4,500	56,881	79,000	72%	71,823
75 Outside Services, Other - Audit	5,850	-	13,155	15,600	84%	35,327
76 Outside Services, Banking Fees/LAFCO	3,550	3,486	60,538	43,700	139%	38,513
77 Outside Services, Other	4,915	6,041	75,866	84,400	90%	46,038
78 Equipment Rental	841	505	6,894	7,000	98%	6,827
79 Electricity	2,031	1,184	15,687	16,100	97%	17,938
80 Other Utilities	1,579	1,118	14,599	15,200	96%	13,753
81 Postage	127	60	9,766	24,400	40%	21,425
82 Dues and Subscriptions	2,421	1,767	21,728	20,200	108%	20,815
83 Training & Travel	3,306	-	9,834	11,600	85%	4,440
84 Insurance	1,691	3,148	34,567	48,000	72%	47,987
85 Printing and Publications	5,429	616	8,342	5,900	141%	4,393
86 Conservation Efforts/Grant Writer	1,259	521	38,005	60,000	63%	-
87 Miscellaneous, Other	-	-	285	5,000	6%	-
88 Fire Department Reimbursements	(4,580)	(4,580)	(54,960)	(54,960)	100%	(46,236)
<b>89 Total General Admin.</b>	<b>35,439</b>	<b>21,028</b>	<b>356,678</b>	<b>481,140</b>	<b>74%</b>	<b>334,206</b>
<b>Employee Salaries</b>						
90 Direct Labor	77,292	69,032	891,441	900,600	99%	941,027
91 Less Transfer to Operations	(52,415)	(45,508)	(596,177)	(669,600)	89%	(655,343)
<b>92 Total General &amp; Admin. Salaries</b>	<b>24,877</b>	<b>23,525</b>	<b>295,265</b>	<b>231,000</b>	<b>128%</b>	<b>285,684</b>
<b>Employee Benefits</b>						
93 Employee Benefits-General & Admin.	6,736	7,029	80,072	69,100	116%	83,503
94 Paid Leave	12,248	5,814	131,689	128,000	103%	147,422
95 FICA & Payroll Tax Expense	6,670	5,906	80,982	74,600	109%	87,579
96 Group Medical Expense	21,353	22,028	257,627	283,600	91%	289,302
97 Dental and Vision Expense	1,909	1,653	20,881	24,000	87%	25,259

**Twentynine Palms Water Department**  
**Detail Statement of Revenues and Expenses**  
**For the Period Ending June 30, 2016**  
**(Unaudited)**

	June 2016	May 2016	YTD	Budget	YTD 100%	Prior YTD
98 Group Life Insurance	360	320	3,848	4,000	96%	4,108
99 Workers Compensation Expense	4,778	4,778	60,815	36,200	168%	34,580
100 Retirement Expense	7,122	7,573	99,860	106,700	94%	161,211
101 Employee Benefit Clearing	(20,580)	(20,625)	(241,360)	(269,500)	90%	(274,228)
<b>102 Total Employee Benefits</b>	<b>40,595</b>	<b>34,475</b>	<b>494,413</b>	<b>456,700</b>	<b>108%</b>	<b>558,735</b>
<b>Board of Directors</b>						
103 Directors' Fees	250	1,750	5,765	6,400	90%	6,435
104 Conferences and Seminars	1,518	2,969	11,053	12,900	86%	12,258
105 Miscellaneous, Other	-	-	432	2,000	22%	595
<b>106 Total Board of Directors</b>	<b>1,768</b>	<b>4,719</b>	<b>17,250</b>	<b>21,300</b>	<b>81%</b>	<b>19,288</b>
<b>107 Total Operating Expenditures</b>	<b>286,417</b>	<b>238,336</b>	<b>2,935,316</b>	<b>3,235,965</b>	<b>91%</b>	<b>3,067,103</b>
<b>Non-Operating Expenditures</b>						
108 Debt Service, Principle	-	-	-	-	N/A	-
109 Debt Service, Interest	-	-	-	-	N/A	-
<b>110 Total Debt Service</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>	<b>-</b>
111 Depreciation Expense	118,283	118,283	1,419,400	1,419,400	100%	1,402,601
112 Unfunded PERS	5,648	5,648	67,780	70,272	96%	-
113 Unfunded OPEB Liability	7,879	7,879	94,549	94,549	100%	116,269
<b>114 Total Non-Operating Expenditures</b>	<b>131,811</b>	<b>131,811</b>	<b>1,581,729</b>	<b>1,584,221</b>	<b>100%</b>	<b>1,518,870</b>
<b>115 Total Expenditures</b>	<b>418,227</b>	<b>370,147</b>	<b>4,517,045</b>	<b>4,820,186</b>	<b>94%</b>	<b>4,585,973</b>
<b>Net Revenues Available to Fund Capital</b>						
<b>116 Related Expenditures</b>	<b>(7,642)</b>	<b>(31,318)</b>	<b>(335,881)</b>	<b>(634,486)</b>	<b>53%</b>	<b>(291,762)</b>
117 Carryover Projects	(235,852)	(25,797)	(1,446,738)	(1,897,000)	76%	(226,964)
118 Capital Improvement Projects	-	-	(1,080)	(550,000)	0%	-
119 Replacement & Rehabilitation	(27,600)	(20,055)	(124,187)	(588,000)	21%	(46,022)
120 Capital Outlay	(4,008)	(641)	(437,159)	(563,000)	78%	(164,978)
121 Transfer To CalPERS	-	-	-	-	N/A	-
122 Transfer From Special Revenue	4,322	4,322	62,062	57,000	109%	57,008
123 Transfers in from SRF for election	-	-	-	-	N/A	-
124 Debt Retirement	-	-	-	-	N/A	-
<b>125 Increase (Decrease) In Fund Balance</b>	<b>\$ (270,780)</b>	<b>\$ (73,490)</b>	<b>\$ (2,282,982)</b>	<b>\$ (4,175,486)</b>	<b>55%</b>	<b>\$ (672,719)</b>

**Twentynine Palms Water Department  
Special Revenue Fund  
For the Period Ending June 30, 2016  
(Unaudited)**

	<u>June 2016</u>	<u>May 2016</u>	<u>YTD</u>	<u>Budget</u>	<u>YTD 100%</u>	<u>Prior YTD</u>
1 Tower Revenues	\$ 8,644	\$ 8,644	\$ 124,124	\$ 114,000	109%	\$ 114,016
2 Less Transfers Out To Water For Election	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
3 Less Transfers Out to Fire For Election	\$ -	\$ -	\$ -	\$ -	N/A	\$ (20,000)
4 Less Transfers Out To Water	\$ (4,322)	\$ (4,322)	\$ (62,062)	\$ (57,000)	109%	\$ (57,008)
5 Less Transfers Out to Fire	\$ (4,322)	\$ (4,322)	\$ (62,062)	\$ (57,000)	109%	\$ (37,008)
<b>Ending Balance To Retain In LAIF</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>

**Twentynine Palms Water Department**  
**Carryover CIP/Current CIP and R&M/Capital Outlay**  
**For the Period Ending June 30, 2016**  
**(Unaudited)**

Carryover Capital Approved in Previous Years	Budget FY 15/16	Current Year Expenditures	Remaining Budget / (Over Budget)
1 Urban Water Management Plan	\$ 125,000	\$ 47,284	\$ 77,716
2 Repiping/Distribution System Upgrades	50,000	13,673	36,327
3 Treatment Plan Pond 3	1,267,000	1,229,362	37,638
4 Chromium VI Wells Rehabilitation	455,000	156,418	298,582
5 <b>Total Carryover Capital Approved in Previous Years</b>	<b>1,897,000</b>	<b>1,446,738</b>	<b>450,262</b>
6 <b>Capital Improvement Plan</b>			
7 Salt Nutrient Monitoring Wells	150,000	1,080	148,920
8 Chromium VI Treatment for Well 11	400,000	-	400,000
9 <b>Total Capital Improvement Projects</b>	<b>550,000</b>	<b>1,080</b>	<b>548,920</b>
10 <b>Repairs &amp; Maintenance</b>			
11 Emergency Repairs, Unspecified	50,000	59,268	(9,268)
12 Reservoir Recoating and/or Cathodic Protection	30,000	14,357	15,643
13 Reservoir or Pipeline Replacement	175,000	-	175,000
14 Fuel Tank Upgrade	25,000	15,245	9,755
15 Booster Station Upgrade	200,000	-	200,000
16 Well Rehabilitation	58,000	11,000	47,000
17 Flouride Plant Instrumentation\Coating	50,000	24,317	25,683
18 <b>Total Repairs &amp; Maintenance</b>	<b>588,000</b>	<b>124,187</b>	<b>463,813</b>
19 <b>Capital Outlay</b>			
20 Vehicle Replacements	30,000	29,266	734
21 Emergency Generator	118,000		118,000
22 Additional Emergency Generator	350,000	365,112	(15,112)
23 Computer\Technology Replacement	40,000	32,235	7,765
24 Fencing Upgrade	15,000	-	15,000
25 Telephone Purchase	10,000	10,546	(546)
26 <b>Total Capital Outlay</b>	<b>563,000</b>	<b>437,159</b>	<b>125,841</b>
27 <b>TOTAL</b>	<b>\$ 3,598,000</b>	<b>\$ 2,009,163</b>	<b>\$ 1,588,837</b>

**7.3**

**NO  
MATERIAL  
PROVIDED**