

**A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

**July 27, 2022 / 4:00 P.M.**

**AGENDA**

This meeting may be viewed on the District's website at [www.29palmswater.net](http://www.29palmswater.net)

Next Resolution #22-09  
Next Ordinance #103

Call to Order and Roll Call

Pledge of Allegiance

Additions/Deletions to the Agenda

Public Comments

Please complete a "Request to be Heard" form prior to the start of the meeting. The public may address the Board for 3 minutes on District-related matters. Government Code prohibits the Board from taking action on matters that are not on the agenda. However, the Board may refer matters for future consideration.

1. Approve Ordinance 102 Amending Chapter 5.05 of the District's Code Regarding Retail Water Service
2. CSDA 2022 Board Member Best Practice 101 Workshop
3. Discussion of United States Geological Survey Study (USGS)
4. Consent Calendar

Matters under the Consent Calendar are to be considered routine and will be enacted in a single motion. There will be no separate discussion of these items unless the Board, staff or the public requests specific items be removed for separate discussion and action before the Board votes on the motion to adopt.

  - Minutes of the Regular Meeting held on June 22, 2022
  - Audit List
5. Items Removed from the Consent Calendar for Discussion or Separate Action
6. Management Reports
  - 6.1 Maintenance
  - 6.2 Water Quality
  - 6.3 Finance

6.4 General Manager

7. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

8. Adjournment

The Board reserves the right to discuss only or take action on any item on the agenda.

**Notice of agenda was posted on or before 4:00 p.m., July 22, 2022.**

Matthew Shragge, General Manager

Upon request, this Agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Cindy Fowlkes at (760) 367-7546 at least 48 hours before the meeting, if possible.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Directors; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the time the writing is distributed to the Board of Directors. Any such writing will be available for public inspection at the District offices located at 72401 Hatch Road, Twentynine Palms, CA 92277. In addition, any such writing may also be posted on the District's website.

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**TWENTYNINE PALMS WATER DISTRICT**  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935  
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	JULY 18, 2022
FROM:	MATTHEW SHRAGGE, GENERAL MANAGER
SUBJECT:	APPROVE ORDINANCE 102 AMENDING CHAPTER 5.05.370-BILLS-DELINQUENT-TERMINATION

**BACKGROUND**

Currently Twentynine Palms Water District Code Chapter 5.05.370- Bills-Delinquent-Termination reads, "Customer bills not paid within the 26 days after mailing are delinquent. If customer bills become delinquent the district will commence procedures to discontinue service until all district charges are paid in full. District charges which are not paid on or before the day of delinquency shall also include an administrative penalty of 10 percent. If the bill is delinquent for at least 60 days, the district may terminate service to the premises."

In March, the District switched over to monthly billing. Waiting the 26 days before a bill becomes delinquent, is coming into conflict with the next billing cycle. District staff is having issues with the billing software and getting out correct information on door hangers and new bills. Changing the delinquent days from 26 to 19 after being mailed, would make the corrections needed with billing issues.

**RECOMMENDATION**

Staff recommends that we approve Ordinance 102 amending section 5.05.370-Bills-Delinquent-Termination changing the delinquent days from 26 to 19 days, which would read, "Customer bills not paid within the 19 days after mailing are delinquent."

**ORDINANCE NO. 102**

**AN ORDINANCE OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
AMENDING CHAPTER 5.05 OF THE DISTRICT'S CODE REGARDING RETAIL  
WATER SERVICE**

**WHEREAS**, in 2018, the California Legislature enacted Senate Bill 998 ("SB 998") which adopted new and expanded protections regarding discontinuation of domestic water service for nonpayment and related matters; and

**WHEREAS**, Chapter 5.05, Retail Water Service Rules and Regulations, of the Twentynine Palms Water District Code establishes rules and regulations for retail water service by the District; and

**WHEREAS**, the Board of Directors desires to amend Chapter 5.05 to ensure consistency with the requirements of SB 998, and for related purposes and to adopt a Policy on Discontinuation of Domestic Water Service as set forth in Exhibit A; and

**WHEREAS**, in accordance with Water Code Section 31027, at least 5 days before the public meeting where this Ordinance was considered, a summary of this Ordinance was published in the Desert Trail, a newspaper of general circulation, and a certified copy of the full text of this Ordinance was posted in the District offices located at 72401 Hatch Road, Twentynine Palms, California.

**NOW, THEREFORE, BE IT ORDAINED**, by the Board of Directors of the Twentynine Palms Water District as follows:

1. **Section 5.05.355, Bills — Payment — Payment Arrangements** shall be deleted in its entirety and replaced with the following:

**5.05.355 - Payment — Payment Arrangements**

1) If a domestic water service customer is unable to pay a bill during the normal payment period, the customer may request a payment arrangement, which may include an extension of the payment date for up to six months, amortization of the unpaid balance for a period not to exceed 12 months, or an alternative payment schedule allowing periodic payments that do not coincide with the district's established payment schedule. If a customer submits his or her request within 13 days after mailing of a written notice of discontinuation of service by the district, the request will be reviewed by a district manager. Terms and conditions for a payment arrangement shall be set by the general manager or his or her designee. District decisions regarding payment arrangements are final and are not subject to appeal to the board.

2) If a customer has been granted a payment arrangement under this section and fails to pay an amount due under the arrangement by the due date, then the district may terminate water service. The district will post a final notice of intent to disconnect service in a prominent and conspicuous location at the service address at least five business days before discontinuation of service. The final notice will not entitle the customer to any investigation or review by the district.

2. **Section 5.05.355, Bills — Complaints amid appeals** shall be deleted in its entirety and replaced with the following:

“5.05.360 - Bills — Complaints amid appeals

(1) All bills are due and payable on presentation and are presumed to be received within five days of mailing. Failure to receive a bill does not relieve the customer of liability. Payment may be made at the district's office or returned through the U.S. mail.

(2) Bills of the district shall describe the procedure by which a customer may initiate a complaint or request an investigation concerning service or charges. The description shall read substantially as follows:

If you have a complaint that you are being overcharged or if you have any other complaint in connection with District billings YOU MUST PRESENT YOUR COMPLAINT to the District Manager, by mail or in person, at 72401 Hatch Road, Twentynine Palms, California 92277 or by telephone at (760) 367-7546 PRIOR TO THE DATE OF DELINQUENCY specified on the bill. The Manager is designated by the district to hear any complaint and is empowered to investigate and to rectify any District errors in connection with billing matters.

(3) The manager shall consider and resolve all complaints made in accordance with this section. Any customer whose timely complaint or request for an investigation has resulted in an adverse determination by the manager may appeal the determination to the board by filing a written notice of appeal with the board secretary within 10 business days of the manager's determination. Upon receiving the appeal, the board secretary will set the matter to be heard at an upcoming board meeting and mail the customer written notice of the time and place of the hearing at least 10 days before the meeting. The decision of the board shall be final.

(4) Any customer who has timely initiated a complaint shall be given consideration by the manager as to a payment arrangement approved in accordance with this chapter.”

3. **Section 5.05.370, Bills — Delinquent – Termination procedures** shall be deleted in its entirety and replaced with the following:

“5.05.370 - Bills — Delinquent – Termination procedures

(1) Customer bills not paid within 19 days after mailing are delinquent. If customer bills become delinquent the district will commence procedures to discontinue service until all district charges are paid in full. District charges which are not paid on or before the day of delinquency shall also include an administrative penalty of 10 percent. If a bill is delinquent for at least 60 days, the district may terminate water service to the premises.

(2) At least 15 days prior to terminating water service for failure to pay delinquent charges, the district shall mail to the customer a notice of the delinquency and impending termination. This notice shall include: (a) the name and address of the customer whose account is delinquent; (b) the amount of the delinquency; (c) the date by which payment or arrangements for payment is required in order to avoid termination; (d) the procedure by which a customer may request a payment arrangement, which may include an extension, amortization or alternative payment schedule; (e) the procedure by which the customer may initiate a complaint or request an investigation or appeal concerning service or charges; (f) the procedure for the customer to obtain information on the availability of financial assistance including private, local, state or federal sources, if applicable; and (g) the telephone number of a representative of the district who can provide information or institute arrangements for payment. The proposed date of termination on this notice shall be at least 15 days after the day of mailing of the notice.

4. **Balance of the Rules and Regulations.** Except as specifically set forth in this Ordinance, the balance of the District’s Rules and Regulations as established by Chapter 5.05 of the District Code, and any associated Ordinances, shall remain in full force and effect.

5. **Severability.** If any provision, paragraph, word, or section of this Ordinance is invalidated, the remaining provisions, paragraphs, words, and sections shall not be affected and shall continue un full force and effect. The Board hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses or phrases or the application thereof be held invalid.

6. **Conflict.** All other ordinances, resolutions, or administrative actions, and parts thereof, inconsistent or conflicting with any part of this Ordinance are hereby repealed to the extent of such inconsistency or conflict.

7. **Effectiveness.** The President of the Board of Directors shall sign this Ordinance and the Secretary of the Board of Directors shall attest thereto, and this Ordinance shall be in full force and effect immediately upon adoption. Within 15 days after adoption of this Ordinance, a summary of the Ordinance shall be published with the names of those Directors voting for and against this Ordinance and a certified copy of the full text of this Ordinance shall be posted in the District offices.

**PASSED, APPROVED, AND ADOPTED** this 27<sup>th</sup> day of July 2022 by the following vote:

Ayes:  
Noes:  
Abstain:  
Absent:

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Carol Giannini, President  
Board of Directors

ATTEST:

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Matt Shragge, Board Secretary  
Twentynine Palms Water District



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**TWENTYNINE PALMS WATER DISTRICT**  
72401 HATCH ROAD TWENTYNINE PALMS, CA 92277-2935  
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	JULY 15, 2022
FROM:	MATTHEW SHRAGGE, GENERAL MANAGER
SUBJECT:	BOARD MEMBER BEST PRACTICE 101 WORKSHOP

**BACKGROUND AND DISCUSSION**

San Bernardino County LAFCO is sponsoring a free Board Member Best Practice 101 workshop, put on by California Special Districts Association. The workshop is being held on Tuesday, August 2, 2022, from 10:00 a.m. – 12:00 p.m., at the Mojave Water Agency in Apple Valley. This will be an informative session covering best practices of serving as a Board member, policies and procedures for effective governance, and overview of the laws affecting special districts.

**RECOMMENDATION**

If the Board is interested in attending, approve Board members to attend and provide a daily meeting stipend.

# FREE WORKSHOP

*Board members/trustees, staff, and others welcome!*



## California Special Districts Association

*Districts Stronger Together*

### SAN BERNARDINO COUNTY BOARD MEMBER BEST PRACTICE 101

**Tuesday, August 2, 2022**

**10:00 a.m. – 12:00 p.m.**

Mojave Water Agency  
13846 Conference Center Drive  
Apple Valley, CA 92307

*Instructor: David Aranda, CSDM*

**Sponsored by the San Bernardino LAFCO**, this fast-paced and informative session covers all of the essential best practices of serving as a board member or trustee of a special district: the roles of board members and staff, policies and procedures your district should consider to ensure effective governance, general ethics principles related to special districts including an overview of the laws affecting special districts.

*This is an in-person workshop for San Bernardino County Special Districts ONLY*

#### SCHEDULE:

9:30 – 10:00 a.m.                      Registration

10:00 a.m. – 12:00 p.m.              Workshop

#### REGISTRATION FORM (NO CHARGE)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

District: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

#### Mail or fax completed form to:

CSDA, 1112 I Street, Suite 200, Sacramento, CA 95814 • fax: 916.520.2465

#### Questions?

Please contact us toll-free at 877.924.2732.



**California Special Districts Association**  
1112 I Street, Suite 200  
Sacramento, CA 95814

**Tuesday, August 2, 2022**  
10:00 a.m. – 12:00 p.m.  
Mojave Water Agency  
13846 Conference Center Drive  
Apple Valley, CA 92307

**SAN BERNARDINO COUNTY**  
**BOARD MEMBER BEST PRACTICE 101**

**California Special  
Districts Association**  
*Districts Stronger Together*



*Board members/trustees, staff, and others welcome!*

**FREE WORKSHOP**

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**TWENTYNINE PALMS WATER DISTRICT**  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277-2935  
760.367.7546 PHONE 760.367.6612 FAX

TO:	BOARD OF DIRECTORS
DATE:	JULY 20, 2022
FROM:	MATTHEW SHRAGGE, GENERAL MANAGER
SUBJECT:	DISCUSSION OF UNITED STATES GEOLOGICAL SURVEY (USGS STUDY)

**BACKGROUND**

On May 25, the Board of Directors and staff had a discussion on the United States Geological Study (USGS study), that the City of Twentynine Palms is looking to move forward with for their Wastewater Treatment and Sewer project. There were many question from that open discussion on May 25 from the Directors.

In early July, City staff and District staff had a meeting focused on the USGS study. Today before you staff is here to answer questions about the USGS study and circle back to open discussion on this topic.

**RECOMMENDATION**

No action is required at this time. Staff is looking for direction on the possibility of help with funding some of the USGS study and forming an Ad Hoc Committee on Waste Water with the City of Twentynine Palms.

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**MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE TWENTYNINE PALMS WATER DISTRICT  
72401 HATCH ROAD, TWENTYNINE PALMS, CA 92277**

**June 22, 2022 / 4:00 P.M.**

Call to Order and Roll Call

President Giannini called the Board meeting to order at 4:00 p.m. Those responding to roll call were Bob Coghill, Carol Giannini, and Suzi Horn. Directors Michael Arthur and Randy Leazer were absent. Also present were Maintenance Superintendent Mike Minatrea, Treatment/Production Superintendent Robert Shelton, Financial Consultant Scott Nelsen, and District Secretary Cindy Fowlkes. General Manager Matt Shragge called into the meeting.

Pledge of Allegiance

Neal Stephenson led the pledge.

Additions/Deletions to the Agenda

None

Public Comments

None

1. Public Hearing on Proposed Continuation of Water Availability Assessment
  - 1.1 Board to Hear Public Testimony at This Time

Director Coghill moved to open the Public Hearing at 4:02 p.m., seconded by Director Horn, and unanimously approved.

There being no public comment, Director Coghill moved to close the public hearing at 4:02 p.m., seconded by Director Horn, and unanimously approved by all those present. Directors Arthur and Leazer were absent.

2. Consider Resolution 22-06 Continuing the Current Existing Level of Water Availability Assessments for Fiscal Year 2022-2023

Director Horn moved to approve Resolution 22-06 continuing the current existing level of Water Availability Assessments for fiscal year 2022-2023, seconded by Director Coghill, and approved unanimously by all those present. Directors Arthur and Leazer were absent.

3. Consideration to Approve Resolution 22-07 Adopting the Fiscal Year 2022-2023 Annual Budget and Compensation Plan

Director Coghill moved to approve Resolution 22-07 adopting the fiscal year 2022-2023 annual budget and compensation plan, seconded by Director Horn, and approved unanimously by all those present. Directors Arthur and Leazer were absent.



4. Adopting Resolution 22-08 Imposing Stage II Mandatory Water Restrictions on Water Use in Order to Comply with Statewide Drought Regulations

Governor Newsom issued an executive order on March 28, 2022, directing the State Water Resource Control Board to consider adopting drought emergency water conservation regulations. On May 24, 2022, SWRCB adopted emergency regulations requiring all urban water suppliers who have submitted a Water Shortage Contingency Plan to implement Stage II of their plan.

Director Horn moved to approve Resolution 22-08 imposing Stage II of the Water Shortage Contingency Plan in order to comply with statewide drought regulations, seconded by Director Coghill, and approved unanimously by all those present. Directors Arthur and Leazer were absent.

5. Consent Calendar

- Minutes of a Regular Meeting held on May 25, 2022
- Audit List

Director Coghill, moved to approve the Minutes and Audit List, seconded by Director Horn, and unanimously approved by all those present. Directors Arthur and Leazer were absent.

6. Items Removed from the Consent Calendar for Discussion or Separate Action  
None

7. Management Reports

7.1 Maintenance

Mike Minatrea reported that the District responded to 90 Underground Service Alerts, had 0 water main leaks, 1 water meter leak, 0 service line leaks, 0 fire hydrant repair/maintenance, installed 0 new services, replaced 9 customer gate valves, performed 2 leak audits, painted 20 fire hydrants, performed 5 customer pressure checks, replaced 4 meters, Tested and exercised emergency generators and sounded wells for May. 0 water waste inquiries were received. 0 AMI/AMR meters were installed. There was a total of 566 work orders that were processed during the month.

7.2 Water Quality

Mike Minatrea reported water production was down 15.82% as compared to the same month in 2013. 40 routine and 12 special water samples were taken. All samples tested negative for Colilert. The fluoride variance of 3.0 mg/L will expire in 2023. All current wells meet the 2.0 mg/L standard variance set by the State Water Resource Control Board.

7.3 Finance

Scott Nelsen reported that line item, other operating revenue, has a large variance since the District has begun to collect on penalties and late fees.

7.4 General Manager

Matt Shragge reported the District is up and running on fiber optics. Three new service workers have been hired and will start next week. Matt thanked staff for handling things during his absence.

8. Future Agenda Items and Staff Tasks/Directors' Comments and Reports

Director Giannini would like billing for inactive meters included as a future agenda item.

9. Adjournment

On motion by Director Horn seconded by Director Coghill, and approved by the Board, the meeting was adjourned at: 4:16 p.m.

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Carol Giannini, President  
Board of Directors

Attest:

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Matthew Shragge, Board Secretary  
Twentynine Palms Water District

# Twentynine Palms Water District

Check Date Range: 6/1/2022 thru 6/30/2022

Ck No	Ck Date	Payable To	Ck Amt	Ck Detail	GL Acct No	Description
18577	06/06/2022	Mojave Des Air Qlty Mgmt Dist	333.00	333.00	100-130-0000-5303	Application for internal combustion engine I.C.E.
18578	06/08/2022	Jeff Arwick	325.00	325.00	100-120-0000-5406	Quarterly Electric Checks April/May
74316	06/08/2022	ACWA/JPIA	32,343.53	1,581.51	100-310-0000-5141	Health Benefits July 2022
				27,408.68	100-310-0000-5140	Health Benefits July 2022
				2,752.18	100-310-0000-5144	Health Benefits July 2022
				601.16	100-310-0000-5142	Health Benefits July 2022
18580	06/08/2022	Customer Refund	140.51	140.51	100-000-0000-2000	Refund Check 029170-000, 6596 La Buena Tierra
18581	06/08/2022	Customer Refund	186.45	186.45	100-000-0000-2000	Refund Check 021469-002, 5564 Mariposa Avenue
37164	06/08/2022	Autozone Inc.	38.58	35.00	100-130-0000-5220	Shop Supplies-5 Gallon Buckets.
				3.58	100-130-0000-5220	Shop Supplies-NGK Spark Plug.
37166	06/08/2022	Best Best & Krieger	3,040.70	1,582.20	100-600-0000-5403	Professional Services May 2022
				1,458.50	100-600-0000-5403	Professional Services May 2022
18584	06/08/2022	Beyond Software Solutions	4,640.00	4,640.00	100-600-0000-5406	IT Consulting
55755	06/08/2022	Blue Diamond Materials	1,433.33	115.33	100-130-0000-5406	Tax
				6.00	100-130-0000-5406	Fee
				1,312.00	100-130-0000-5406	Cold Mix 300120
18586	06/08/2022	Customer Refund	37.58	37.58	100-000-0000-2000	Refund Check 022541-000, 6996 Elm Avenue
55761	06/08/2022	Builders Supply - 29 Palms	101.99	17.10	100-130-0000-5220	Misc tools and supplies
				31.09	100-130-0000-5220	Misc tools and supplies
				53.80	100-130-0000-5220	Misc tools and supplies
37176	06/08/2022	Burrtec Waste & Recycling Svcs	239.96	167.67	100-600-0000-5406	Hatch
				72.29	100-150-0000-5406	Amboy
18589	06/08/2022	Customer Refund	190.11	190.11	100-000-0000-2000	Refund Check 029340-000, 6673 Oasis Avenue
37180	06/08/2022	California Community Water Systems Alliance	5,000.00	2,500.00	100-600-0000-5350	Monthly Anchor Level Sponsorship March 2022
				2,500.00	100-600-0000-5350	Monthly Anchor Level Sponsorship April 2022
18591	06/08/2022	Customer Refund	25.48	25.48	100-000-0000-2000	Refund Check 019224-002, 5409 Mariposa Avenue
18592	06/08/2022	Customer Refund	38.31	38.31	100-000-0000-2000	Refund Check 024487-001, 74775 T-Anchor Road
18593	06/08/2022	Customer Refund	34.87	34.87	100-000-0000-2000	Refund Check 027093-000, 5536 Chia Avenue
18594	06/08/2022	Customer Refund	180.22	180.22	100-000-0000-2000	Refund Check 026196-001, 7572 Bedouin Avenue
18595	06/08/2022	Copy Center Plus, Inc.	19.60	19.60	100-600-0000-5302	Shipping

# Twentynine Palms Water District

Check Date Range: 6/1/2022 thru 6/30/2022

18596	06/08/2022	Customer Refund	375.00	375.00	100-000-0000-2000	Refund Check 027675-000, 74050 Valle Vista Road
37194	06/08/2022	Desert Hardware	54.55	19.20	100-130-0000-5220	Painters tape and furnace filter
				35.35	100-130-0000-5220	Shop Supplies - Decals/Tool Kit.
18598	06/08/2022	Customer Refund	60.02	60.02	100-000-0000-2000	Refund Check 024351-000, 68310 Emerald Street
18599	06/08/2022	Customer Refund	49.12	49.12	100-000-0000-2000	Refund Check 025737-001, 72385 Sunnvvale Drive
18600	06/08/2022	Customer Refund	140.09	140.09	100-000-0000-2000	Refund Check 028381-000, 5580 Palo Verde Avenue
18601	06/08/2022	Eide Bailly LLP	6,547.50	6,547.50	100-600-0000-5401	Consulting Services April 2022
18602	06/08/2022	Eisenhower Occupational Health Services	155.00	155.00	100-130-0000-5406	DMV Physical
55809	06/08/2022	Ellison Systems Inc. Shoplet.Com	570.70	91.42	100-600-0000-5301	Office Supplies
				312.10	100-600-0000-5301	Office Supplies
				167.18	100-130-0000-5301	Office Supplies
18604	06/08/2022	Customer Refund	107.23	107.23	100-000-0000-2000	Refund Check 029096-000, 7415 Sahara Avenue
18605	06/08/2022	Customer Refund	67.04	67.04	100-000-0000-2000	Refund Check 008384-003, 6946 Quail Springs
18606	06/08/2022	Customer Refund	7.99	7.99	100-000-0000-2000	Refund Check 013109-001, 5325 Bailey Avenue
18607	06/08/2022	Customer Refund	54.07	54.07	100-000-0000-2000	Refund Check 017818-000, 73610 Desert Trail Drive
167472	06/08/2022	Grainger	749.76	7.02	100-130-0000-5220	tax
				41.28	100-130-0000-5220	Pleated Air Filter 18x18x1
				12.23	100-130-0000-5220	tax
				46.44	100-130-0000-5220	Pleated Air Filter 20x30x1
				165.37	100-130-0000-5222	Veh. #76 - Pintle Hook w/Drawbar.
				29.94	100-130-0000-5220	Impact driver bit set milwaukee
				316.80	100-130-0000-5220	Shop Supplies - Lifting Slings w/Shackles.
				90.72	100-130-0000-5220	Blue Marking Paint
				39.96	100-130-0000-5220	Pleated Air Filter 20x20x1
18609	06/08/2022	Customer Refund	91.43	91.43	100-000-0000-2000	Refund Check 027648-000, 5566 Lear Avenue
18610	06/08/2022	Hemet Valley Tool & Supply	194.00	194.00	100-130-0000-5220	Filters/Engine Cover.
74444	06/08/2022	Hi-Grade Materials Co.	437.69	10.00	100-130-0000-5406	environmental fee - aggregate
				12.51	100-130-0000-5406	tax
				151.38	100-130-0000-5406	CL2 crsh misc base rec
				263.80	100-130-0000-5406	Ascon recycling inbound
18612	06/08/2022	Customer Refund	166.01	166.01	100-000-0000-2000	Refund Check 023267-002, 74675 Sunrise Drive
37226	06/08/2022	Inland Water Works	441.78	220.89	100-130-0000-5220	SPOOL DI 4" x 14" FLG

# Twentynine Palms Water District

Check Date Range: 6/1/2022 thru 6/30/2022

				220.89	100-130-0000-5220	SPOOL DI 4" x 14 1/4" FLG
18614	06/08/2022	Customer Refund	18.38	18.38	100-000-0000-2000	Refund Check 028044-000, 73393 Sun Valley Drive
18615	06/08/2022	Customer Refund	26.85	26.85	100-000-0000-2000	Refund Check 027060-000, 72548 Sunnyslope Drive
93080	06/08/2022	Kennedy/Jenks Consultants	10,727.50	3,976.25	100-800-0000-6001	Professional Services April 2022
				977.50	100-600-0000-5412	Professional Services April 2022
				3,740.00	100-850-0000-6001	Professional Services April 2022
				345.00	100-600-0000-5412	Professional Services May 2022
				1,688.75	100-800-0000-6001	Professional Services April 2022
18617	06/08/2022	Customer Refund	32.36	32.36	100-000-0000-2000	Refund Check 028140-000, 6166 Marinosa Avenue
18618	06/08/2022	Customer Refund	195.48	195.48	100-000-0000-2000	Refund Check 011094-003, 72247 Sunnyslope Drive
18619	06/08/2022	Customer Refund	72.12	72.12	100-000-0000-2000	Refund Check 028950-001, 6608 Hillside Avenue
55860	06/08/2022	McMaster-Carr Supply Co.	125.21	76.78	100-130-0000-5222	Veh. #4B - Grommets/Webbing w/Buckles.
				23.11	100-150-0000-5220	Plastic Compression Tube Fitting 1/4" Tube OD.
				25.32	100-130-0000-5222	Veh. #4B - Grommets.
18621	06/08/2022	Customer Refund	200.00	200.00	100-000-0000-2000	Refund Check 028731-000, 5455 Marinosa Avenue
18622	06/08/2022	Customer Refund	172.62	172.62	100-000-0000-2000	Refund Check 028708-000, 1272 Lear Avenue
18623	06/08/2022	Customer Refund	46.11	46.11	100-000-0000-2000	Refund Check 027633-000, 71547 Sunflower Drive
18624	06/08/2022	Minolta Business Systems	419.73	419.73	100-600-0000-5223	04/23/2022 - 05/22/2022
18625	06/08/2022	Customer Refund	22.09	22.09	100-000-0000-2000	Refund Check 029002-000, 74032 Geronio Drive
18626	06/08/2022	Customer Refund	152.52	152.52	100-000-0000-2000	Refund Check 028471-000, 3878 Pearl Springs Avenue
18627	06/08/2022	Customer Refund	37.30	37.30	100-000-0000-2000	Refund Check 028161-000, 72489 Sunnyslope Drive
18628	06/08/2022	Customer Refund	166.09	166.09	100-000-0000-2000	Refund Check 029461-000, 5458 Chia Avenue
18629	06/08/2022	Customer Refund	41.32	41.32	100-000-0000-2000	Refund Check 016821-008, 72439 29 Palms Hwy
18630	06/08/2022	Napa Auto Parts	173.71	173.71	100-130-0000-5222	Veh. #40 - Tail Light Kit.
18631	06/08/2022	Customer Refund	27.92	27.92	100-000-0000-2000	Refund Check 025876-000, 6606 Marinosa Avenue
18632	06/08/2022	Customer Refund	8.72	8.72	100-000-0000-2000	Refund Check 027062-000, 5499 Marinosa Avenue
18633	06/08/2022	NorthStar Chemical	9,615.88	9,615.88	100-150-0000-5211	Load Of 93% Acid NSF 60 3200 Gallons
18634	06/08/2022	Customer Refund	23.05	23.05	100-000-0000-2000	Refund Check 024871-000, 73893 Desert Dunes Drive
18635	06/08/2022	Palm Springs Motors Inc.	320.88	320.88	100-130-0000-5222	Veh#11 - SCCM(Steering Column Control Module).
18636	06/08/2022	Parkhouse Tire Inc.	706.34	706.34	100-130-0000-5222	Veh. #74-Tires.
18637	06/08/2022	Customer Refund	72.96	72.96	100-000-0000-2000	Refund Check 021619-002, 73042 Sun Valley Drive
18638	06/08/2022	Customer Refund	200.00	200.00	100-000-0000-2000	Refund Check 029185-000, 71277 Valle Vista Road

# Twentynine Palms Water District

Check Date Range: 6/1/2022 thru 6/30/2022

18639	06/08/2022	Customer Refund	47.61	47.61	100-000-0000-2000	Refund Check 027917-001, 6442 Smoke Tree Avenue
18640	06/08/2022	Customer Refund	38.23	38.23	100-000-0000-2000	Refund Check 026239-000, 6395 Timothy Avenue
18641	06/08/2022	Pitney Bowes Global Financial Services LLC	460.49	460.49	100-600-0000-5223	Contract #0040839765 03/22 - 06/22
18642	06/08/2022	Customer Refund	42.67	42.67	100-000-0000-2000	Refund Check 027754-000, 69268 Cactus Drive
18643	06/08/2022	Customer Refund	42.75	42.75	100-000-0000-2000	Refund Check 027072-000, 7561 Saladin Avenue
74576	06/08/2022	Proforma	7,166.14	1,902.78	100-160-0000-5301	Water Bills/Envelopes
				3,288.22	100-160-0000-5301	Water Bills/Envelopes
				76.14	100-130-0000-5301	Business cards
				1,899.00	100-160-0000-5301	Water Bills/Envelopes
74580	06/08/2022	Prudential Overall Supply	614.32	129.63	100-130-0000-5253	Uniforms
				129.33	100-130-0000-5253	Uniforms
				249.68	100-130-0000-5253	Uniforms
				105.68	100-130-0000-5253	Uniforms
18646	06/08/2022	Customer Refund	53.66	53.66	100-000-0000-2000	Refund Check 027713-000, 6509 Sherman Hoyt Avenue
167823	06/08/2022	S.C.E.	33,747.61	1,572.41	100-150-0000-5201	Plant
				18,726.22	100-110-0000-5201	Well TP-1
				3,547.46	100-110-0000-5201	Well 14
				1,501.98	100-600-0000-5201	Hatch
				4,612.72	100-110-0000-5201	Well 17
				7.18	100-110-0000-5201	Well 4
				89.64	100-110-0000-5201	Donnell
				2,140.44	100-110-0000-5201	Well 16
1,549.56	100-110-0000-5201	Well 12				
18648	06/08/2022	Satmodo LLC	149.66	149.66	100-600-0000-5203	Iridium Monthly Minute Plans
18649	06/08/2022	Customer Refund	181.50	181.50	100-000-0000-2000	Refund Check 029517-000, 6661 Juniper Avenue
18650	06/08/2022	Customer Refund	2.86	2.86	100-000-0000-2000	Refund Check 027728-001, 73762 Playa Vista Drive
18651	06/08/2022	Southern Calif. Gas Co.	18.94	18.94	100-600-0000-5202	Hatch
37304	06/08/2022	Spectrum Enterprise	1,615.17	1,485.00	100-600-0000-5203	La Luna
				130.17	100-600-0000-5203	La Luna
18653	06/08/2022	Springbrook Holding Company LLC	2,766.00	2,766.00	100-600-0000-5408	CivicPay Transaction Fee May 2022
18654	06/08/2022	Bob Stephenson	250.00	250.00	100-610-0000-5350	Video Recording Board Meeting May 2022
18655	06/08/2022	Customer Refund	26.41	26.41	100-000-0000-2000	Refund Check 028257-000, 73116 El Paseo Drive

# Twentynine Palms Water District

Check Date Range: 6/1/2022 thru 6/30/2022

37312	06/08/2022	Underground Service Alert	183.82	53.37	100-130-0000-5406	California State Fee for Regulatory Costs
				130.45	100-130-0000-5406	73 New Ticket Charges
18657	06/08/2022	United Cerebral Palsy Assoc.	594.75	594.75	100-160-0000-5406	Mail Production
149264	06/08/2022	Usa Blue Book	5,108.62	307.15	100-150-0000-5220	pH Buffer Pack x2
				2,641.29	100-140-0000-5211	CL2 Injection parts at the Wells. Pumps, Head Complete. PH/TempT
				662.61	100-140-0000-5211	Stenner Pump
				35.69	100-130-0000-5220	Safety Glasses x 2
				33.46	100-130-0000-5220	Safety Glasses x2
				1,223.07	100-140-0000-5211	Fluoride ISE Electrode, pHD Sensors, pHD Standard Cell
				122.41	100-150-0000-5220	USABB pH Electrode
				82.94	100-130-0000-5220	FH Hose Adapter Swivel x2
18659	06/08/2022	Versatel	95.00	95.00	100-600-0000-5406	Labor Remote Support
18660	06/08/2022	Customer Refund	80.52	80.52	100-000-0000-2000	Refund Check 027915-000, 588 Canyon Road
18661	06/08/2022	Customer Refund	32.36	32.36	100-000-0000-2000	Refund Check 026728-000, 71519 Sunflower Drive
18662	06/22/2022	Customer Refund	36.00	36.00	100-000-0000-2000	Refund Check 017332-104, 6596 Sahara Avenue
18663	06/22/2022	Ansafone Contact Centers	473.32	473.32	100-160-0000-5406	Answering Service
167976	06/22/2022	Autozone Inc.	423.67	38.99	100-130-0000-5222	Veh. #12-Front Brake Pads.
				33.77	100-130-0000-5220	Shop Supplies-Hand Tools.
				4.30	100-130-0000-5220	Shop Supplies-Brake Fluid.
				71.09	100-130-0000-5220	Shop Supplies-Diesel Exhaust Fluid.
				169.35	100-130-0000-5220	Shop Supplies-Windshield Wiper Blades.
				73.26	100-130-0000-5220	Shop Supplies-Wheel Weights.
				37.70	100-130-0000-5222	Veh. #12-Front Brake Pads.
				34.20	100-130-0000-5220	Shop Supplies-Windshield Washer Fluid.
				(38.99)	100-130-0000-5222	Veh. #12-Front Brake Pads.
18665	06/22/2022	Customer Refund	70.48	70.48	100-000-0000-2000	Refund Check 027365-001, 6952 Juniper Avenue
18666	06/22/2022	Axens	39,362.18	39,362.18	100-150-0000-5211	Actiguard AA 400G 0.25-0.785 (28x48) BB 700KG. 26 Super Sacks 15
18667	06/22/2022	Customer Refund	195.98	195.98	100-000-0000-2000	Refund Check 028543-000, 5734 Wainwright Avenue
18668	06/22/2022	Beck Oil Inc.	945.37	945.37	100-130-0000-5220	Shop Supplies- 55 Gallon Drum of Oil.
18669	06/22/2022	Customer Refund	44.10	44.10	100-000-0000-2000	Refund Check 026277-000, 5484 Cahuilla Avenue
18670	06/22/2022	Customer Refund	158.05	158.05	100-000-0000-2000	Refund Check 014987-001, 6767 Estrella Avenue
18671	06/22/2022	Centurylink Business Services	25.70	25.70	100-600-0000-5203	Hatch

# Twentynine Palms Water District

**Check Date Range:** 6/1/2022 thru 6/30/2022

74688	06/22/2022	Clinical Lab of San Bern.	15,977.50	1,674.00	100-140-0000-5405	Water Samples
				1,560.00	100-875-0000-6001	Water Samples
				10,850.00	100-140-0000-5405	Water Samples
				1,893.50	100-140-0000-5405	Water Samples
18673	06/22/2022	Customer Refund	47.54	47.54	100-000-0000-2000	Refund Check 027252-000, 73596 Buena Vista Drive
18674	06/22/2022	Customer Refund	131.55	131.55	100-000-0000-2000	Refund Check 029136-000, 5530 Abronia Avenue
18675	06/22/2022	Customer Refund	121.27	121.27	100-000-0000-2000	Refund Check 008403-000, 68948 Serrano Drive
18676	06/22/2022	Eide Bailly LLP	6,605.00	6,605.00	100-600-0000-5401	Consulting Services May 2022
18677	06/22/2022	Ellison Systems Inc. Shoplet.Com	232.04	232.04	100-600-0000-5301	Office Supplies
18678	06/22/2022	Customer Refund	184.59	184.59	100-000-0000-2000	Refund Check 028345-000, 68725 Valle Vista Road
18679	06/22/2022	Federal Express Corp.	23.10	23.10	100-600-0000-5302	Shipping
18680	06/22/2022	Fedex	6,350.00	6,350.00	100-150-0000-5406	Shipping Fee Only. Media 42,000LBS
18681	06/22/2022	Customer Refund	169.10	169.10	100-000-0000-2000	Refund Check 028571-000, 73989 Playa Vista Drive
37364	06/22/2022	Frontier Communications	322.93	174.09	100-150-0000-5203	Amboy
				148.84	100-600-0000-5203	Hatch
18683	06/22/2022	Grainger	303.40	303.40	100-130-0000-5220	Shop Supplies-Lifting Slings
18684	06/22/2022	Customer Refund	48.49	48.49	100-000-0000-2000	Refund Check 010374-000, 74011 Aztec Drive
18685	06/22/2022	HASA, INC.	1,179.11	1,179.11	100-150-0000-5211	64 Carboys of Sodium Hypochlorite 12.5% Multichlor NSF 60. 5 Gal
18686	06/22/2022	Hemet Valley Tool & Supply	140.29	140.29	100-130-0000-5222	Veh. #42-Fuel Pump w/Valve Cover and Gasket.
18687	06/22/2022	Hi-Desert Publishing Co.	362.46	362.46	100-600-0000-5406	Advertising
18688	06/22/2022	Infrastructure Engineering Corporation	2,900.00	2,900.00	100-875-0000-6001	Professional Services May 2022
18689	06/22/2022	Inland Water Works	985.77	985.77	100-130-0000-5220	Zenner 3" Construction Meter w/Fittings Double Handle
18690	06/22/2022	International Paving Services	1,500.00	1,500.00	100-850-0000-6001	Restripe Main Office
18691	06/22/2022	Customer Refund	32.02	32.02	100-000-0000-2000	Refund Check 015294-002, 5325 Adobe Road
18692	06/22/2022	Kennedy/Jenks Consultants	2,351.25	2,351.25	100-800-0000-6001	Professional Services May 2022
18693	06/22/2022	Customer Refund	169.03	169.03	100-000-0000-2000	Refund Check 028661-000, 71579 Sunnyside Drive
18694	06/22/2022	Customer Refund	144.65	144.65	100-000-0000-2000	Refund Check 024054-010, 6215 Bagley Avenue
18695	06/22/2022	Customer Refund	15.06	15.06	100-000-0000-2000	Refund Check 029008-000, 71611 Cactus Drive
18696	06/22/2022	Customer Refund	242.96	242.96	100-000-0000-2000	Refund Check 028870-000, 5868 Wainwright Avenue
18697	06/22/2022	Mark Speer Automotive	442.76	442.76	100-130-0000-5407	Veh. #11-Removal, Installation and Programing of SCCM.
18698	06/22/2022	Customer Refund	22.96	22.96	100-000-0000-2000	Refund Check 017786-000, 73424 Desert Trail Drive
18699	06/22/2022	Customer Refund	168.75	168.75	100-000-0000-2000	Refund Check 025670-002, 74006 Gorgonio Drive



# Twentynine Palms Water District

Check Date Range: 6/1/2022 thru 6/30/2022

18700	06/22/2022	Customer Refund	34.63	34.63	100-000-0000-2000	Refund Check 027638-000, 70125 Rainbow Trail
18701	06/22/2022	Customer Refund	175.48	175.48	100-000-0000-2000	Refund Check 023340-001, 71558 Sunflower Drive
18702	06/22/2022	Customer Refund	54.42	54.42	100-000-0000-2000	Refund Check 025907-000, 72464 El Paseo Drive
18703	06/22/2022	Customer Refund	183.66	183.66	100-000-0000-2000	Refund Check 029389-000, 5170 Split Rock Avenue
18704	06/22/2022	Customer Refund	27.92	27.92	100-000-0000-2000	Refund Check 025876-000, 6606 Mariposa Avenue
18705	06/22/2022	Customer Refund	189.03	189.03	100-000-0000-2000	Refund Check 026830-001, 6320 Cholla Avenue
18706	06/22/2022	Northern Tool & Equipment	27.21	27.21	100-130-0000-5222	Veh. #4B-Engine Mount.
18707	06/22/2022	Ortega Strategies Group	5,000.00	5,000.00	100-600-0000-5350	May 2022 - Advocacy Services
243204	06/22/2022	Pacific Western Bank	4,993.05	312.37	100-150-0000-5220	Charges
				3,250.00	100-610-0000-5330	Charges
				16.15	100-600-0000-5406	Charges
				154.74	100-130-0000-5220	Charges
				197.00	100-600-0000-5406	Charges
				650.00	100-600-0000-5330	Charges
				16.49	100-600-0000-5302	Charges
				134.61	100-150-0000-5203	Charges
				100.13	100-600-0000-5406	Charges
				43.73	100-600-0000-5302	Charges
				85.61	100-600-0000-5203	Charges
				16.15	100-600-0000-5406	Charges
				16.07	100-600-0000-5301	Charges
				93545	06/22/2022	Palm Springs Motors Inc.
(66.75)	100-130-0000-5222	Veh. #11-Turn Signal Switch.				
11.31	100-130-0000-5222	Veh. #21-Grease Cap.				
82.28	100-130-0000-5222	Veh. #21-Door Latch.				
66.75	100-130-0000-5222	Switch Asy				
18710	06/22/2022	Pitney Bowes Postage By Phone	1,005.00	1,005.00	100-600-0000-5302	Postage Meter
56133	06/22/2022	Pro Security Systems	432.00	144.00	100-150-0000-5406	Plant
				144.00	100-600-0000-5406	Hatch
				144.00	100-130-0000-5406	O & M
74848	06/22/2022	Prudential Overall Supply	644.14	105.68	100-130-0000-5253	Uniforms
				279.50	100-130-0000-5253	Uniforms

# Twentynine Palms Water District

Check Date Range: 6/1/2022 thru 6/30/2022

				129.33	100-130-0000-5253	Uniforms
				129.63	100-130-0000-5253	Uniforms
37426	06/22/2022	PSI Water Technologies, Inc.	1,905.58	1,897.27	100-150-0000-5406	Labor-Field Service (PSI TECH), Programing.
				8.31	100-150-0000-5406	Valve, push connect
18714	06/22/2022	Customer Refund	146.39	146.39	100-000-0000-2000	Refund Check 029245-000, 5635 Lupine Avenue
18715	06/22/2022	Reed & Davidson, LLP	82.50	82.50	100-600-0000-5403	Professional Services
18716	06/22/2022	Customer Refund	25.33	25.33	100-000-0000-2000	Refund Check 024953-000, 1184 Lear Avenue
18717	06/22/2022	Customer Refund	63.03	63.03	100-000-0000-2000	Refund Check 008099-000, 7003 Ivanpah Avenue
112308	06/22/2022	S.C.E.	11,131.03	1,615.93	100-120-0000-5201	Booster Two Mile
				874.51	100-110-0000-5201	Well 11
				1,662.11	100-110-0000-5201	Well 1
				73.20	100-120-0000-5201	D.H. Resv. & Hydro
				785.44	100-120-0000-5201	Booster HIN, H2S
				6,119.84	100-120-0000-5201	Booster TP-1
18719	06/22/2022	Customer Refund	9.63	9.63	100-000-0000-2000	Refund Check 009829-000, 4694 Saddlehorn Road
18720	06/22/2022	Customer Refund	29.00	29.00	100-000-0000-2000	Refund Check 028041-000, 71580 Florida Drive
18721	06/22/2022	Susan L. Simmons	1,600.00	1,600.00	100-600-0000-5406	Janitorial Services July 2022
18722	06/22/2022	Customer Refund	3.22	3.22	100-000-0000-2000	Refund Check 018896-003, 5421 Abronia Avenue
18723	06/22/2022	Customer Refund	47.54	47.54	100-000-0000-2000	Refund Check 025154-002, 6649 Pine Springs Avenue
18724	06/22/2022	Customer Refund	63.10	63.10	100-000-0000-2000	Refund Check 026439-000, 4727 Saddlehorn Road
18725	06/22/2022	Sturdivan Emergency Management Consulting	2,750.00	2,750.00	100-600-0000-5406	Emergency Communicator tool for fiscal year
18726	06/22/2022	Customer Refund	128.25	128.25	100-000-0000-2000	Refund Check 023413-000, 73983 Buena Vista Drive
18727	06/22/2022	Customer Refund	164.66	164.66	100-000-0000-2000	Refund Check 008882-008, 6831 Manzanita Avenue
18728	06/22/2022	TPX Communications	1,005.96	1,005.96	100-600-0000-5203	Hatch
56187	06/22/2022	Usa Blue Book	1,017.81	714.04	100-150-0000-5220	BJM R-100 Submersible Pump
				168.77	100-150-0000-5220	Stenner #2 Pump Tube
				135.00	100-150-0000-5220	Fluoride Standard, 10ppm
18730	06/22/2022	Versatel	285.00	285.00	100-600-0000-5406	Labor Remote Support
18731	06/22/2022	Customer Refund	173.04	173.04	100-000-0000-2000	Refund Check 028656-000, 6320 Yucca Avenue
18732	06/22/2022	Customer Refund	1.69	1.69	100-000-0000-2000	Refund Check 006466-001, 1085 Lear Avenue
			<b>Total</b>	<b>\$251,977.40</b>		

6

# 6.1

**TWENTYNINE PALMS WATER DISTRICT**  
**72401 Hatch Road/P. O. Box 1735**  
**Twentynine Palms, CA 92277-1000**  
**PHONE (760) 367-7546 FAX (760) 367-6612**

**TO:** Board of Directors  
**FROM:** Matt Shragge, General Manager  
**DATE:** July 12, 2022  
**SUBJECT:** Management Report

**A. The Operations and Maintenance Department performed the following tasks during the month of June 2022:**

1. Responded to 115 Underground Service Alerts
2. Responded to and repaired
  - a. 2 water main leaks
  - b. 0 water meter leak
  - c. 0 service line leaks
  - d. 1 fire hydrant repairs/maintenance
3. Installed 4 new services
4. Replaced 7 customer gate valves
5. Performed 6 leak audits
6. Painted 60 fire hydrants
7. Performed 3 customer pressure checks
8. Replaced 8 water meters
9. Tested and exercised emergency generators
10. Sounded wells for June
11. 7 water waste inquiries were reported
12. Replaced 0 AMI/AMR meters

**B. The following customer service tasks were performed:**

1. 295 work orders were generated from reading meters
2. 13 work orders were generated from billing variance list
3. 255 work orders were generated for turn on or turn off
4. 323 termination notices were distributed
5. 62 non-pay turn offs were performed
6. 0 extensions were granted
7. 0 extensions were shut off for non-payment
8. 3 payment schedules have been granted
9. 0 payment schedules failed, total outstanding \$0
10. 11 customer requests and 3 inquiries were logged and investigated

**C. Valve and Hydrant Maintenance Update**

	Valves Exercised (Began 07/21)	Dead Ends Flushed (Began 7/21)
Current Month	60	0
Year to Date	*1,700	219

\*Biennial cycle

**D. Status of Cross-Connection Control Program (Quarterly)**

	In District	2021 Test/Surveys
Cross-Connection Devices	342	243

# Twentynine Palms Water District Maintenance Report

FY 2021/22

	USA	Leak Audits	Fire Hydrant Painting	Shut Offs	Total Work Orders Completed	Valves Exercised	Customer's Valve Replaced	New Service	Main Line Leaks	Active Account	Prior Year	%Increase (Decrease)
July	83	2	19	0	416	0	4	7	0			
August	96	1	15	0	360	96	0	1	0	7,944	7,839	1.34%
Sept.	63	3	12	0	500	237	4	2	1			
October	62	6	50	0	261	361	3	2	0	N/A	N/A	
Nov.	58	5	38	0	425	214	3	3	0			
Dec.	67	0	0	0	307	251	3	3	1	7,927	7,858	0.88%
Jan.	54	3	16	0	376	122	6	0	0			
Feb.	83	0	39	0	317	189	5	3	0	N/A	N/A	
March	79	5	0	156	544	92	2	2	1			
April	53	3	63	33	580	14	3	3	0	7,833	7,970	-1.72%
May	90	2	20	24	566	64	9	0	0			
June	115	6	60	62	563	60	7	4	2	N/A	N/A	
<b>Totals</b>	<b>903</b>	<b>36</b>	<b>332</b>	<b>275</b>	<b>5215</b>	<b>1700</b>	<b>49</b>	<b>30</b>	<b>5</b>			

**Total Connections in District= 8,402**

# 6.2

**TWENTYNINE PALMS WATER DISTRICT**  
**72401 Hatch Road/P. O. Box 1735**  
**Twentynine Palms, CA 92277-1000**  
**PHONE (760) 367-7546 FAX (760) 367-6612**

**TO: Board of Directors**

**FROM: Mike Minatrea, Maintenance Superintendent**

**DATE: July 11, 2022**

**SUBJECT: Management Report**

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**1. ENGINEERING**

A. No items to report.

**2. WATER QUALITY**

A. Chlorine Levels: Average levels maintained in the storage and distribution system ranged from a low of 0.09 mg/L to a high of 0.31 mg/L. Chlorination point (the point where chlorine is introduced into the distribution system) averages ranged from 0.12 mg/L to .98 mg/L.

B. Bacteria Samples: A total of 50 routine bacteria samples were collected at test points for the storage and distribution system during this past month. In addition, 13 special bacteria samples were collected. All routine samples indicated ABSENT for Colilert, and 1 of the special samples indicated "POSITIVE" for Colilert, which is an indicator that coliform bacteria may be present.

C. Fluoride Samples: A total of 15 fluoride samples were collected at established test points for the storage and distribution system, and 9 fluoride samples were taken from potable water production wells. Fluoride levels in the distribution system ranged from a low of 1.1 mg/L to a high of 1.8 mg/L. Fluoride measurements collected at the wells ranged from a low of 0.37 to a high of 1.8 mg/L.

\*Current fluoride variance of 3.0 mg/L expires in 2023.

D. General Physical: A total of 14 general physical samples were collected from established locations as a part of routine testing requirements. Levels reported for color are <3.0, 1 for threshold odor and <0.10-.34 for turbidity.



**TWENTYNINE PALMS WATER DISTRICT**  
**Water Production Report**  
**FY 2021/2022**

Groundwater Source									
	Mesquite Springs Basin	Fortynine Palms Basin	Eastern Basin	Indian Cove Basin	Total Produced	Total Prior Yr	%Increase Decrease prior year	%Increase Decrease from 2013	
July	147.849	94.643	35.693	24.477	302.662	310.537	-2.53%	-2.34%	
August	100.909	118.872	43.035	25.786	288.602	306.648	-5.88%	-1.24%	
Sept.	139.045	74.681	24.143	13.483	251.352	281.100	-10.58%	2.69%	
October	132.765	52.849	19.874	5.978	211.466	251.160	-15.80%	-2.04%	
Nov.	117.763	50.162	17.065	3.135	188.125	194.160	-3.10%	0.55%	
Dec.	81.89	64.280	20.618	4.014	170.802	182.526	-6.42%	3.70%	
Jan.	68.481	71.776	17.394	2.135	159.786	172.668	-7.46%	-15.96%	
Feb.	89.586	50.944	16.812	8.716	166.058	157.306	5.56%	-0.24%	
March	146.05	23.335	14.119	5.886	189.390	197.698	-4.20%	-13.21%	
April	119.597	49.716	23.225	14.205	206.743	231.268	-10.60%	-26.39%	
May	126.921	70.298	21.644	12.652	231.515	254.286	-8.95%	-15.82%	
June	128.158	82.066	23.413	11.397	245.034	288.177	-14.97%	-17.96%	
<b>Totals</b>	<b>1399.014</b>	<b>803.622</b>	<b>277.035</b>	<b>131.864</b>	<b>2611.535</b>	<b>2827.534</b>	<b>-7.64%</b>		

Production Totals Expressed in Acre Feet

**NOTE:** Year to Date Mesquite Springs Basin regeneration production of

**19.467**

acre feet =

**1.37%**

# 6.3

**TWENTYNINE PALMS WATER DISTRICT**

**FINANCIAL REPORT**

**For The Month Of**

**May 2022**

***PRELIMINARY - SUBJECT TO YEAR-END  
AUDIT ADJUSTMENTS***



**TwentyNine Palms Water District**  
**Statement of Revenues and Expenses**  
**For the Period Ending May 31, 2022**  
**(Unaudited)**

	<b>May 2022</b>	<b>YTD</b>	<b>Budget</b>	<b>YTD 92%</b>	<b>Prior YTD</b>
1 Operating Revenues	\$ 482,473	\$ 5,093,842	\$ 5,287,400	96%	\$ 3,533,595
2 Non-Operating Revenues	53,694	770,889	634,800	121%	648,615
3 <b>Total Revenue Available to Fund Operations &amp; Capital</b>	<b>536,167</b>	<b>5,864,730</b>	<b>5,922,200</b>	<b>99%</b>	<b>4,182,210</b>
4 Operating Expenses	369,054	4,194,134	4,771,600	88%	2,894,487
5 Non-Operating Expenses	16,858	185,437	345,300	54%	179,673
6 Total Debt Service	-	243,732	243,500	100%	121,142
7 <b>Total Expenses &amp; Debt Service</b>	<b>385,912</b>	<b>4,623,303</b>	<b>5,360,400</b>	<b>86%</b>	<b>3,195,302</b>
8 <b>Net Revenues Available to Fund Capital Expenditures</b>	<b>150,255</b>	<b>1,241,427</b>	<b>561,800</b>	<b>221%</b>	<b>986,908</b>
9 District Projects	(2,351)	(65,409)	(280,000)	23%	(111,550)
10 CIP Projects	(9,340)	(807,618)	(1,304,800)	62%	(255,815)
11 Repairs & Replacement	(174)	(132,389)	(475,000)	28%	(26,631)
12 Capital Outlay	(36,935)	(112,262)	(365,000)	31%	(18,345)
<b>Sub-Total: Net Debt Proceeds / Capital</b>	<b>(48,800)</b>	<b>(1,117,677)</b>	<b>(2,424,800)</b>	<b>46%</b>	<b>(412,340)</b>
13 Transfers in from Special Revenue Fund	10,221	131,367	143,000	92%	69,576
14 <b>Increase (Decrease) in Fund Balance</b>	<b>\$ 111,677</b>	<b>\$ 255,117</b>	<b>\$ (1,720,000)</b>		<b>\$ 644,144</b>

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**TwentyNine Palms Water District**  
**Statement of Investments and Reserves**  
**For the Period Ending May 31, 2022**  
**(Unaudited)**

<b>Operating Funds &amp; Internal Reserves- LAIF:</b>	<b>Prior Balance</b>	<b>Deposits</b>	<b>Disbursements</b>	<b>Current Balance</b>	<b>Market</b>
Operating Funds	\$ 4,209,951	\$ -	\$ - *	\$ 4,209,951	\$ 4,162,604
Capital Reserve	906,591	-	-	906,591	896,395
Capital Funds for Primary Infrastructure	527,019	-	*	527,019	521,092
Capital Funds for Secondary Infrastructure	174,881	-	-	174,881	172,914
<b>Total Investments</b>	<b>\$ 5,813,860</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,818,441</b>	<b>\$ 5,753,004</b>

*\*Capacity Fees for new connections are received in the general fund and then transferred to the Capital Funds*

**CERTIFICATION**

I certify that (1) all investment actions executed since the last report have been made in full compliance with the District's Investment Policy and, (2) the District will meet its expenditure obligations for the next six months as required by California Government Code Sections 53646(b)(2) and (3), respectively.

***Cindy Byerrum, CPA***  
***Contract CPA***

*\*\* Market values are adjusted on this report on a quarterly basis and recorded in the District's financials statements at the end of the fiscal year*



**TwentyNine Palms Water District**  
**Detail Statement of Revenues and Expenses**  
**For the Period Ending**  
**May 31, 2022**  
**(Unaudited)**

	May 2022	YTD	Budget	YTD 92%	Prior YTD
<b>1 Operating Revenues</b>					
7 Water Sales (Volumetric)	\$ 339,091	\$ 3,476,635	\$ 3,706,100	94%	\$ 2,485,671
12 Readiness-To-Serve (Fixed)	131,026	1,414,888	1,603,600	88%	939,267
18 Other Operating Revenue	12,356	202,318	62,300	325%	108,657
19 Bad Debt Expense	-	-	(84,600)	0%	-
<b>20 Total Operating Revenues</b>	<b>482,473</b>	<b>5,093,842</b>	<b>5,287,400</b>	<b>96%</b>	<b>3,533,595</b>
<b>21 Non-Operating Revenues</b>					
25 Capital Impact Fees	197	164,555	-	0%	135,828
27 Water Availability Assessment	48,367	532,033	580,400	92%	385,933
29 Interest Revenue	-	11,463	16,100	71%	20,694
31 Other Penalties	3,066	47,228	23,300	203%	15,858
34 Reimbursed Expenses	1,294	9,824	5,000	196%	30,309
44 Miscellaneous Non-Op Revenue	770	5,785	10,000	58%	59,994
<b>45 Total Non-Operating Revenues</b>	<b>53,694</b>	<b>770,889</b>	<b>634,800</b>	<b>121%</b>	<b>648,615</b>
<b>46 Total Revenues</b>	<b>\$ 536,167</b>	<b>\$ 5,864,730</b>	<b>\$ 5,922,200</b>	<b>99%</b>	<b>\$ 4,182,210</b>
<b>47 Operating Expenditures</b>					
<b>48 Source of Supply</b>					
52 Labor & Benefits	1,378	12,480	16,300	77%	9,347
59 Direct Expenses	36,578	413,152	368,400	112%	257,826
<b>60 Total Source of Supply</b>	<b>37,956</b>	<b>425,632</b>	<b>384,700</b>	<b>111%</b>	<b>267,173</b>
<b>61 Pumping</b>					
65 Labor & Benefits	73	6,099	3,800	161%	2,162
70 Direct Expenses	16,884	140,851	124,700	113%	83,217
<b>71 Total Pumping</b>	<b>16,957</b>	<b>146,950</b>	<b>128,500</b>	<b>114%</b>	<b>85,379</b>
<b>72 Transmission &amp; Distribution</b>					
77 Labor & Benefits	71,769	1,024,603	1,332,600	77%	756,192
94 Direct Expenses	28,296	318,719	394,100	81%	234,402
<b>95 Total Transmission &amp; Distribution</b>	<b>100,065</b>	<b>1,343,321</b>	<b>1,726,700</b>	<b>78%</b>	<b>990,594</b>
<b>96 Treatment Wells</b>					
99 Labor & Benefits	6,430	60,271	73,000	83%	42,001
102 Direct Expenses	18,944	48,126	37,500	128%	28,502
<b>103 Total Treatment Wells</b>	<b>25,374</b>	<b>108,396</b>	<b>110,500</b>	<b>98%</b>	<b>70,503</b>
<b>104 Treatment Facility</b>					
108 Labor & Benefits	26,196	235,431	242,100	97%	137,457
121 Direct Expenses	18,942	355,810	566,300	63%	295,115
<b>122 Total Treatment Facility</b>	<b>45,137</b>	<b>591,242</b>	<b>808,400</b>	<b>73%</b>	<b>432,572</b>
<b>123 Customer Accounts</b>					
126 Labor & Benefits	23,925	251,394	211,400	119%	137,650
127 AMI Temporary Labor	-	-	-	0%	1,447
131 Direct Expenses	7,595	64,240	65,800	98%	25,091
<b>132 Total Customer Accounts</b>	<b>\$ 31,520</b>	<b>\$ 315,634</b>	<b>\$ 277,200</b>	<b>114%</b>	<b>\$ 164,187</b>

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**TwentyNine Palms Water District**  
**Detail Statement of Revenues and Expenses**  
**For the Period Ending**  
**May 31, 2022**  
**(Unaudited)**

	May 2022	YTD	Budget	YTD 92%	Prior YTD
133 <b>General &amp; Administration</b>					
136 Labor & Benefits	\$ 39,059	\$ 419,061	\$ 535,100	78%	\$ 304,531
142 Outside Services	33,542	355,984	358,500	99%	255,794
157 Direct Expenses	24,029	361,282	265,200	136%	251,640
158 <b>Total General &amp; Administration</b>	<b>96,630</b>	<b>1,136,326</b>	<b>1,158,800</b>	<b>98%</b>	<b>811,965</b>
179 <b>Payouts &amp; Retiree Medical</b>					
181 Vacation / Sick Payouts	10,028	107,602	104,100	103%	68,196
183 Retiree Medical	1,431	7,364	40,200	18%	-
184 <b>Total Payouts &amp; Retiree Medical</b>	<b>11,459</b>	<b>114,966</b>	<b>144,300</b>	<b>80%</b>	<b>68,196</b>
185 <b>Board of Directors</b>					
187 Director Fees	550	7,850	17,000	46%	3,350
191 Direct Expenses	3,405	3,875	15,500	25%	568
192 <b>Total Board of Directors</b>	<b>3,955</b>	<b>11,725</b>	<b>32,500</b>	<b>36%</b>	<b>3,918</b>
193 <b>Total Operating Expenditures</b>	<b>369,054</b>	<b>4,194,134</b>	<b>4,771,600</b>	<b>88%</b>	<b>2,894,487</b>
194 <b>Non-Operating Expenditures</b>					
195 <b>Debt Service</b>					
197 Debt Principal Payments	-	195,725	195,500	100%	93,508
199 Interest Expense	-	48,007	48,000	100%	27,634
200 <b>Total Debt Service</b>	<b>-</b>	<b>243,732</b>	<b>243,500</b>	<b>100%</b>	<b>121,142</b>
202 CalPERS UAL Payment (Required)	16,858	185,437	202,300	92%	113,006
204 Pension & OPEB Trust Contributions	-	-	143,000	0%	66,667
205 <b>Total Non-Operating Expenditures</b>	<b>16,858</b>	<b>429,169</b>	<b>588,800</b>	<b>73%</b>	<b>300,815</b>
206 <b>Total Expenditures</b>	<b>\$ 385,912</b>	<b>\$ 4,623,303</b>	<b>\$ 5,360,400</b>	<b>86%</b>	<b>\$ 3,195,302</b>
<b>Net Revenues Available to Fund Capital</b>					
207 <b>Related Expenditures</b>	<b>\$ 150,255</b>	<b>\$ 1,241,427</b>	<b>\$ 561,800</b>	<b>221%</b>	<b>\$ 986,908</b>

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**TwentyNine Palms Water District**  
**Special Revenue Fund**  
**For the Period Ending May 31, 2022**  
**(Unaudited)**

	<b>May 2022</b>	<b>YTD</b>	<b>Budget</b>	<b>YTD 92%</b>
1 Tower Revenues	\$ 10,221	\$ 131,367	\$ 143,000	92%
2 Less Transfers Out To Water	(10,221)	(131,367)	(143,000)	92%
<b>Ending Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

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**TwentyNine Palms Water District**  
**Carryover CIP/Current CIP and R&M/Capital Outlay**  
**For the Period Ending May 31, 2022**  
**(Unaudited)**

	<b>Budget FY 21/22</b>	<b>Current Year Expenditures</b>	<b>Remaining Under / (Over) Budget</b>
<b>1 District Projects</b>			
2 Treatment Feasibility & Exploration Costs	\$ 35,000	\$ 25,994	\$ 9,006
3 Standard Drawings Update	20,000	726	19,274
4 Salt Nutrient Monitoring Wells\Sampling	10,000	16,670	(6,670)
5 Asset Management Plan	40,000	-	40,000
6 USGS Study\Feasibility Study	25,000	-	25,000
7 Centralized Sewer Plan\Groundwater Analysis	25,000	16,769	8,231
8 Master Plan Updates	85,000	-	85,000
9 Campbell Reservoir Land Acquisition	40,000	-	40,000
10 AWIA Plan	-	5,250	(5,250)
<b>11 Total District Projects</b>	<b>280,000</b>	<b>65,409</b>	<b>214,591</b>
<b>12 Capital Improvement Plan</b>			
13 Chromium VI and Flouride for Well 11B	50,000	9,340	40,660
14 Fluoride Variance (Expiring) - TP2/W12/W16	1,000,000	798,278	201,722
15 AMI/AMR	129,800	-	129,800
16 Pay Meter Station Upgrade	125,000	-	125,000
<b>17 Capital Improvement Plan</b>	<b>1,304,800</b>	<b>807,618</b>	<b>497,182</b>
<b>18 Repairs, Rehabilitation, &amp; Maintenance</b>			
19 Plant 6 Electrical and Well Upgrade	25,000	5,975	19,025
20 Emergency Repairs, Unspecified	75,000	70,221	4,779
21 Repiping/Distribution System Upgrades	75,000	22,400	52,600
22 Reservoir Recoating / Cathodic Protection	20,000	12,050	7,950
23 Large Meter Replacement Program	20,000	174	19,826
24 Fluoride Plant Instr.\Coating\SCADA	10,000	431	9,569
25 Treated Water Reservoir Coating	50,000	-	50,000
26 Campbell Reservoir Paving & Coating	100,000	21,139	78,861
27 Treatment Plant Concrete	100,000	-	100,000
<b>28 Total Repairs &amp; Maintenance</b>	<b>475,000</b>	<b>132,389</b>	<b>342,611</b>
<b>29 Capital Outlay</b>			
30 Vehicle/Equipment Replacements	75,000	37,360	37,640
31 Computer/Technology Replacements	40,000	30,721	9,279
32 GIS	30,000	-	30,000
33 Administrative Building\Office Remodel	40,000	-	40,000
34 Energy Efficiency Projects	35,000	4,274	30,726
35 One-Time Existing Conditions Sampling	20,000	25,195	(5,195)
36 Parking Lot Seal\Paving	25,000	-	25,000
37 Equipment Shade Structure	100,000	14,713	85,288
<b>38 Total Capital Outlay</b>	<b>365,000</b>	<b>112,262</b>	<b>252,738</b>
<b>39 Grand Total</b>	<b>\$ 2,424,800</b>	<b>\$ 1,117,677</b>	<b>\$ 1,307,123</b>

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**6.4**

**NO  
MATERIAL  
PROVIDED**